

## APPENDIX C

### REQUEST FOR PROPOSALS SUBMITTAL FORM

Sealed proposals due by May 2, 2022 at 3:00 P.M.

PROPOSALS, ONE ORIGINAL AND THREE (3) COPIES, MUST BE SUBMITTED IN A SEALED ENVELOPE WITH THE TITLE CLEARLY INDICATED ON THE FRONT OF THE ENVELOPE. *NOTE: EMAILED OR FAXED PROPOSALS WILL NOT BE ACCEPTED.*

Sealed proposals will be received until May 2, 2022, at 3:00 P.M. and then opened on May 5, 2022, at 3:00 P.M. The opening of proposals might be conducted in private in order to maintain the confidentiality of the contents of all proposals during the negotiation process. The undersigned declares that the amount and nature of the service to be furnished is understood and that the nature of this proposal is in strict accordance with the conditions set forth and is a part of this Request for Proposal ("RFP"), and that the undersigned Offeror has read and understands the scope and conditions of the RFP.

#### 1. OFFEROR INFORMATION

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NAME and/or COMPANY NAME

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ADDRESS/CITY/STATE/ZIP

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If a corporation, state of incorporation: \_\_\_\_\_

Tax ID No: \_\_\_\_\_

Federal Tax Id No: \_\_\_\_\_

#### 2. NAME OF CONTACT PERSON TO CLARIFY/RESPOND TO INQUIRIES

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TELEPHONE NUMBER & EMAIL ADDRESS OF CONTACT PERSON

#### 3. NAME OF PERSON AUTHORIZED TO CONTRACTUALLY OBLIGATE ON BEHALF OF THIS OFFER

TELEPHONE NUMBER & EMAIL ADDRESS OF AUTHORIZED PERSON

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**4. NAME OF PERSON AUTHORIZED TO NEGOTIATE ON BEHALF OF THIS OFFER**

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TELEPHONE NUMBER & EMAIL ADDRESS OF NEGOTIATOR

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The undersigned has read and accepts the terms and conditions of the Request for Proposals to Purchase Town Owned Property. The undersigned acknowledges receipt of any and all amendments. To be a valid proposal, person authorized to contractually obligate organization must sign below:

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Signature

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Printed Name

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Date