

TOWN OF ROUND HILL
UTILITY FUND ADOPTED OPERATING BUDGET FY2020
Thursday, June 20, 2019

Revenues

	Account Description	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY20 Adopted	
	Water Operating Revenues												
1	Water User Fee	690,100	732,674	740,000	776,561	820,500	864,483	964,272	866,513	992,122	461,118	835,260	1
2	Water Connection Fees	0	9,000	10,000	13,000	5,000	9,000	10,000	4,250	10,000	16,000	15,000	2
	Total Water	690,100	741,674	760,000	823,561	852,500	880,483	974,272	870,763	1,002,122	477,118	850,260	
	Sewer Operating Revenues												
4	Sewer User Fees	983,800	1,045,082	817,000	861,971	912,000	959,299	1,044,008	961,446	1,075,824	514,964	1,171,496	4
5	Sewer Connection Fees	0	14,850	16,500	22,275	8,250	14,850	16,500	7,100	16,500	26,400	24,750	5
6	Connection Fees - Oak Hill			16,500	56,100	44,500	11,550	0		0	0	0	6
	Total Sewer	983,800	1,059,932	850,000	940,346	964,750	985,699	1,060,508	968,546	1,092,324	541,364	1,196,246	
	Miscellaneous												
7	Miscellaneous Income	35,000	42,331	38,000	48,801	45,000	7,152	5,000	825	5,000	913	15,000	7
	Total Miscellaneous	35,000	42,331	40,500	48,801	45,000	7,152	44,000	39,825	5,000	913	15,000	
	Water/Sewer Revenue Totals	\$ 1,708,900	\$ 1,843,937	\$ 1,650,500	\$ 1,812,709	\$ 1,862,250	\$ 1,873,334	\$ 2,078,780	\$ 1,879,134	\$ 2,099,446	\$ 2,038,790	\$ 2,061,505	

Expenditures

	Account Description	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY20 Adopted	
	Wastewater - Salary and Benefits								Verified				
8	Full Time - WWTP	271,416	268,068	258,546	266,317	268,965	267,040	279,805	244,504	291,733	100,793	308,717	8
9	Overtime	4,950	2,607	4,950	2,280	1,478	915	2,500	3,523	2,500	587	2,500	9
10	License Bonus	1,500	1,500	1,500	0	1,500	0	1,500	0	1,500	1,500	1,500	10
11	Wastewater Social Security	21,199	21,448	19,080	18,722	20,804	19,873	21,405	19,887	22,321	7,617	23,617	11
12	Wastewater Retirement	18,970	18,807	25,149	12,473	12,009	17,887	13,906	24,731	14,122	6,217	9,432	12
13	Wastewater Life Insurance	3,593	3,206	3,095	2,599	3,550	3,780	3,693	3,095	3,822	1,509	2,553	13
14	Wastewater Health Insurance	37,721	34,042	37,176	32,073	34,468	34,198	36,122	45,862	38,912	19,718	23,744	14
15	Wastewater Uniforms	1,500	907	1,000	1,024	1,700	970	2,000	1,336	2,000	427	2,800	15
16	Wastewater Training	3,000	2,705	1,500	2,888	2,800	1,859	3,055	420	4,250	704	4,000	16
17	Wastewater Workers' Comp	4,300	4,889	4,400	4,949	4,900	4,699	5,047	5,107	5,224	4,349	5,400	17
	Total WW Salary & Benefits	368,149	358,179	356,396	343,325	352,173	351,220	369,034	348,464	386,384	143,421	384,262	
	Wastewater Operating Expenses	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget		FY 2019	FY19 Actual	FY20 Adopted	
18	WWTP Telephone/Internet Service	4,000	3,988	4,000	4,493	4,200	3,779	5,000	5,305	5,265	1,907	5,265	18
19	Cellular Phones	1,500	1,250	1,300	1,204	1,300	1,215	1,300	1,063	1,350	802	1,485	19
20	Electric-WWTP	53,000	56,790	47,000	57,472	49,000	59,545	59,176	60,619	61,200	37078	67,234	20
21	Lift Station Electric	6,400	5,324	5,520	8,578	7,500	5,187	4,413	7,137	6,360	5,244	9,804	21
22	Sludge Removal	19,068	9,502	14,410	9,428	14,700	19,777	15,000	10,806	29,850	12,796	22,657	22
23	WWTP Lab - Supplies & Testing	47,200	34,541	36,510	27,197	41,186	30,212	43,483	33,843	48,054	22,548	51,207	23
24	WWTP Chemicals	18,061	24,857	38,150	34,251	39,600	31,579	39,600	46,587	37,500	23,401	37,800	24
25	WWTP Service Contracts	6,500	6,291	10,500	1,822	6,000	3,232	5,760	2,550	34,900	3,075	15,930	25
26	WWTP Equipment and Supplies	10,000	3,606	50,525	6,805	37,795	8,706	35,000	78,577	30,000	6,539	27,000	26
27	WWTP Maintenance and Updates	7,000	14,186	21,000	13,680	31,400	17,197	19,500	16,775	21,500	16,279	27,500	27
28	WWTP Plant License/Permit	3,000	2,740	3,000	3,098	6,000	3,307	5,000	2,971	5,500	2,768	5,300	28
29	Sewer Line Maintenance	40,000	1,684	10,000	19,071	10,000	350	32,000	15,925	22,500	627	30,000	29
30	WWTP Dues & Subscriptions	100	0	175	175	200	175	350	60	1,013	200	900	30
31	WWTP Postage/Shipping	3,250	687	3,250	2,441	3,250	1,489	3,413	2,218	3,413	969	3,754	31
32	Lift Station Maintenance	7,500	650	7,500	2,352	5,500	13,767	7,500	13,273	3,750	3,971	6,300	32
33	Safety-WWTP	500	472	500	405	1,500	1,995	2,700	1,785	4,700	216	4,800	33
	Total WW Op Exp	227,079	166,568	253,340	192,472	259,131	201,512	279,195	299,495	316,855	138,420	316,936	

Expenditures cont.

	Account Description	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget		FY 19 Budget	FY 19 Actual	FY20 Adopted	
	Water - Salary and Benefits												
34	Full Time - Water	142,225	136,900	121,457	120,978	125,827	130,436	130,898	133,068	138,358	80,556	147,383	34
35	Overtime	6,150	2,958	5,936	4,621	5,175	2,354	5,175	5,019	5,175	637	5,175	35
36	License Bonus			1,500	0	1,500	0	1,500	0	1,500	0	1,500	36

37	Social Security-Water	11,350	9,619	9,172	9,474	5,653	9,163	10,014	9,213	10,584	5,761	11,381	37
38	Retirement-Water	8,402	8,404	11,577	4,266	8,103	6,353	6,506	5,089	6,697	6,217	7,152	38
39	Life Ins-Water	1,877	1,657	1,437	1,062	1,661	1,769	1,728	1,582	1,812	1509	1,936	39
40	Health Ins-Water	29,321	28,542	28,776	23,975	25,755	25,498	26,992	21,652	30,336	24,064	30,336	40
41	Uniforms - Water	750	531	750	761	1,200	576	2,000	1,116	2,000	214	2,800	41
42	Training-Water	2,000	680	2,000	2,056	1,400	83	2,135	720	3,250	704	3,000	42
43	Worker's Compensation-Wtr	3,800	4,353	3,920	4,460	4,400	4,238	4,532	4,605	4,691	3,912	4,791	43
	Total Water Salary & Benefits	205,875	193,644	186,525	171,653	180,674	180,469	191,479	182,065	204,403	123,574	215,453	
	Water Operating Expenses	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget		FY 2019	FY19 Actual	FY20 Adopted	
44	Electric-Wells	44,000	42,792	48,300	45,767	42,500	50,007	48,968	54,614	52,920	34,367	62,370	44
45	Water Tower Inspection/Maint.	75,000	8,803	35,212	26,409	35,212	17,606	70,424	111,977	35,212	14,684	35,212	45
46	Water Supplies and Maintenance	15,500	16,820	28,000	12,021	43,150	28,156	37,150	11,877	18,900	6,039	21,100	46
47	Well Maintenance	25,000	19,995	53,383	5,652	30,000	9,160	24,500	4,236	24,500	9,546	41,900	47
48	Water Licenses, Permits, Op Fees	4,200	4,397	4,200	4,124	5,000	4,524	4,200	4,124	4,400	4,424	4,400	48
49	Water Lab - Testing and Supplies	22,506	23,371	35,070	10,067	26,878	12,778	24,453	4,338	16,275	7,159	16,857	49
50	Water Postage/Shipping	4,500	625	4,550	2,682	4,550	1,525	4,778	2,303	4,500	1,121	4,950	50
51	Dues and Subscriptions	350	350	175	175	175	175	658	350	1,013	347	500	51
52	Water Meters/ Maintenance/Repairs	500	278	25,500	5,726	25,500	12,821	12,750	7,833	15,750	6,220	12,750	52
53	Large Reservoir	5,000	23	0		9,000	115	0		0	0	5,000	53
54	Safety-Water	500	472	500	541	1,000	296	1,000	343	1,000	91	4,800	54
55	Water Line Repairs	2,000	1,984	7,200	4,137	4,200	4,052	4,500	5,249	2,500	600	12,500	55
56	Chlorine/Chemical - Water	7,363	8,356	7,920	6,225	11,595	8,690	12,180	6,485	12,637	4,771	17,555	56
	Total Water Op Exp	206,419	128,266	250,010	123,527	238,760	149,906	284,560	252,730	189,607	89,369	239,894	

	Water/Sewer Salary and Benefits	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget		FY 2019	FY19 Actual	FY20 Adopted	
57	Full Time - Water/Sewer	104,528	113,149	171,755	173,088	158,656	163,486	203,639	164,016	200,941	78,544	185,218	57
58	Overtime	3,900	1,513	3,900	5,488	8,132	3,583	5,500	4,266	5,500	1,590	5,500	58
59	License Bonus					1,500	0	1,500		0	0	1,500	59
60	Part-Time Help (Summer Help)			26,000	19,277	10,000	560	0		18,170	0	6,000	60
61	W/S and PW Social Security	8,295	7,463	14,519	13,492	13,639	11,266	12,901	11,359	15,372	5,132	14,169	61
62	W/S Retirement	7,286	7,284	16,492	7,420	7,111	8,353	8,381	5,808	9,726	4,976	8,916	62
63	W/S Life	1,380	1,255	2,044	1,780	2,094	2,257	2,226	1,853	2,632	1,174	2,413	63
64	W/S Health	34,531	23,244	49,776	37,105	35,687	35,185	37,400	30,038	42,019	27,110	57,187	64
65	W/S Uniforms					1,200	111	400	400	250	125	700	65
66	W/S Training					1,500	804	8,630	4,281	4,675	117	4,800	66
	Total W/S Salary & Benefits	159,920	153,908	284,486	257,649	239,519	225,605	280,578	222,021	281,115	118,768	286,404	

Expenditures cont.

	Account Description	FY 15 Budget	FY 15 Actual	FY 16 Budget	FY 16 Actual	FY 17 Budget	FY 17 Actual	FY 18 Budget	FY 18 Actual	FY 2019	FY19 Actual	FY20 Adopted	
	Water/Sewer Operating Expenses												
67	Information Technology (IT)	1,500	1,507	2,500	348	7,600	1,137	13,868	9,056	19,681	4,454	20,000	67
68	Engineering Support	30,000	25,425	30,000	49,811	44,000	47,273	44,000	32,388	32,100	12,400	32,100	68
69	Fleet Maintenance	4,000	4,690	5,000	5,687	16,800	9,191	13,500	13,765	4,500	3,835	19,420	69
70	Gas/Oil	11,250	7,670	11,250	7,442	10,300	5,459	7,300	9,140	14,800	3,031	7,280	70
71	Safety	700	622	800	767	1,000	1,016	1,375	1,301	1,400	865	4,200	71
73	Operating Supplies	4,900	3,963	4,900	3,294	3,600	2,606	7,500	7,715	11,800	5,565	19,550	73
74	Employment Want Ads	0	328	300	410	470	0	470	0	470	174	470	74
75	Direct Deposit Fees	442	349	500	466	580	439	580	370	580	240	580	75
76	Drug Testing	250	105	315	210	315	105	315	197	315	0	315	76
77	Ms. Utility Fees	2,500	1,257	2,500	1,718	2,000	1,218	1,500	1,059	1,500	772	1,500	77
78	Generators/Fuel Reserve	3,000	1,746	41,000	19,974	5,000	6,781	23,000	3,055	25,500	9,157	20,500	78
79	SCADA Maintenance	6,000	9,106	12,000	11,930	8,000	4,433	6,600	1,023	5,500	1,018	6,050	79
80	Easement Maint	3,000	2,852	32,000	13,867	14,000	13,257	15,100	10,441	33,580	8,960	33,000	80
81	Building/Grounds Maintenance	10,000	2,604	42,000	36,126	38,000	6,126	90,800	63,402	73,000	18,425	6,000	81
82	Audit	11,000	10,687	11,000	15,390	13,500	8,481	13,500	14,500	13,500	7,500	13,500	82
83	Legal Fees - Council	30,000	27,002	10,000	7,020	10,000	7,140	22,500	5,170	15,000	9,895	18,000	83

85	W/S Insurance	25,000	21,999	23,316	21,168	24,015	21,102	24,735	21,521	25,478	14,907	26,478	85
87	Online Convenience Fees	4,800	6,383	6,000	5,882	7,300	9,581	8,657	9,032	8,657	6,329	8,657	87
88	Staff Support	1,000	1,000	1,400	1,368	1,400	1,420	2,000	1,722	2,000	1,465	2,500	88
89	Retiree Health Ins Coverage	3,000	3,000	3,000	11,250	10,000	10,000	10,000	0	10,000	0	10,000	89
90	Miscellaneous Exp - Bank Fee	800	1,334	1,000	673	700	753	700	3,882	1,122	150	1,422	90
91	On-Call									5,200	5,200	6,500	91
92	Contingency	10,500	296	10,500	1,235	66,500	0	62,000	0	62,983	9	60,091	92
	Total W/S Op Expenses	176,342	142,379	285,481	230,425	312,280	172,132	372,801	210,414	368,666	114,349	318,113	
	Miscellaneous Expenses												
93	Transfer to Gen Fund	118,509	111,220	99,129	75,125	185,968	185,968	186,642	237,116	241,740		256,774	93
	Transfer to Utility CIP - User Fees	241,607	241,607	6,926	0	93,744	93,744	0		0	0	0	
94	Transfer to Reserve						0	114,493	0	92,509		43,669	94
	Total Miscellaneous	360,116	352,827	106,055	75,125	279,712	279,712	301,135	237,116	334,249		300,443	
	Water/Sewer Expenditure Totals (with reserve)	\$ 1,703,900	\$ 1,495,771	\$ 1,722,293	\$ 1,394,176	\$ 1,862,250	\$ 1,560,556	\$ 2,078,780	\$ 1,752,305	\$ 2,081,276	\$ 727,899	\$ 2,061,505	