

**Town of Round Hill
Special Meeting of the Planning Commission
October 27, 2021**

A Special Meeting of the Round Hill Planning Commission was held on Wednesday, October 27, 2021 to discuss and possibly make a recommendation to the Round Hill Town Council regarding Zoning Ordinance Amendment 2021-01: Amendments to Articles 2, 12, 21, and 25 (Public Facility). The Special Meeting was held following a Joint Public Hearing with the Round Hill Town Council on the proposed Zoning Ordinance Amendments. The meeting was held at the Town Office, 23 Main Street, Round Hill. The option to participate remotely was made available using information provided on the agenda.

Planning Commission Members Present

Manuel Mirabal, Chairperson
Frank Etro (participated remotely)
Michael Hummel
Todd Tschantz

Planning Commission Members Absent

Peter Buxton, Vice-Chairperson

Staff Members Present

Melissa Hynes, Town Administrator/Zoning Administrator
Danielle Albright, Town Planner (participated remotely)
Maureen Gilmore, Town Attorney (participated remotely)
Harriet West, Town Clerk

SPECIAL MEETING OF THE ROUND HILL PLANNING COMMISSION

Chairperson Mirabal opened the Special Meeting of the Round Hill Planning Commission at 8:01 p.m. Hearing no comments from the Commission Members, Chairperson Mirabal called for a motion **to recommend the proposed amendments to the Town Council**. Commission Member Tschantz **so moved**. Commission Member Hummel seconded the motion. There was no discussion on the motion. A voice vote was then held; the motion was approved 4-0-1. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Frank Etro	Aye
Michael Hummel	Aye
Todd Tschantz	Aye
Manuel Mirabal	Aye
Peter Buxton	Absent

Chairperson Mirabal stated the motion passed and that the Planning Commission therefore recommends the amendments for ZOAM 2021-01 Public Facilities to the Town Council.

ADJOURNMENT

Chairperson Mirabal adjourned the Special Meeting of the Planning Commission at 8:05 p.m.

Respectfully submitted,

Manuel Mirabal, Chairperson

CERTIFIED:

A handwritten signature in blue ink that reads "Harriet West". The signature is written in a cursive style with a large, stylized "H" and "W".

Harriet West, Town Clerk

APPROVED: February 1, 2022