

**TOWN OF ROUND HILL**  
**Adopted Utility Fund Operating Budget FY2024**

**Wednesday, June 14, 2023**

**Revenues**

|    |  | FY 21<br>Adopted    | FY 21 Actual        | FY 22<br>Adopted    | FY 22 Actual     | FY 23<br>Adopted | FY 23<br>(as of 5/24/23) | FY 24<br>Approved<br>BUDGET | FY 25<br>Proposed   |    |
|----|--|---------------------|---------------------|---------------------|------------------|------------------|--------------------------|-----------------------------|---------------------|----|
|    | <b>Water Operating Revenues</b>        |                     |                     |                     |                  |                  |                          |                             |                     |    |
| 2  | Water User Fee                         | 875,832             | 946,300             | 957,157             | 933,000          | 983,965          | 820,616                  | 1,123,365                   | 1,179,533           | 2  |
| 3  | Water Connection Fees                  | 23,000              | 26,700              | 15,000              | 26,000           | 19,000           | 14,500                   | 17,000                      | 17,850              | 3  |
|    | <b>Total Water</b>                     | <b>898,832</b>      | <b>973,000</b>      | <b>972,157</b>      | <b>959,000</b>   | <b>1,002,965</b> | <b>835,116</b>           | <b>1,140,365</b>            | <b>1,197,383</b>    |    |
| 6  | <b>Sewer Operating Revenues</b>        |                     |                     |                     |                  |                  |                          |                             |                     | 6  |
| 7  | Sewer User Fees                        | 1,264,097           | 1,374,550           | 1,384,028           | 1,355,487        | 1,466,136        | 1,198,189                | 1,630,832                   | 1,712,374           | 7  |
| 8  | Sewer Connection Fees                  | 37,950              | 31,025              | 24,750              | 42,950           | 30,400           | 24,386                   | 27,200                      | 28,560              | 8  |
|    | <b>Total Sewer</b>                     | <b>1,302,047</b>    | <b>1,405,575</b>    | <b>1,408,778</b>    | <b>1,398,437</b> | <b>1,496,536</b> | <b>1,222,575</b>         | <b>1,658,032</b>            | <b>1,740,934</b>    |    |
| 11 | <b>Miscellaneous</b>                   |                     |                     |                     |                  |                  |                          |                             |                     | 11 |
| 12 | Miscellaneous Income                   | 1,568               | 4,817               | 0                   | 36,086           | 2,000            | 15,810                   | 7,500                       | 7,875               | 13 |
| 13 | Interest on Reserves                   |                     | 1,591               | 20,000              | 3,464            | 20,000           | 40,246                   | 20,000                      | 21,200              | 15 |
| 14 | From Utility Fund Reserves             |                     |                     | 48,214              | 0                | 143,339          |                          | 153,054                     | 101,065             | 16 |
|    | <b>Total Miscellaneous</b>             | <b>1,568</b>        | <b>6,408</b>        | <b>68,214</b>       | <b>39,550</b>    | <b>145,339</b>   | <b>56,056</b>            | <b>180,554</b>              | <b>130,140</b>      |    |
|    | <b>Total Water &amp; Sewer Revenue</b> | <b>\$ 2,202,447</b> | <b>\$ 2,384,983</b> | <b>\$ 2,449,149</b> | <b>2,396,987</b> | <b>2,644,840</b> | <b>2,113,747</b>         | <b>\$ 2,978,951</b>         | <b>\$ 3,068,457</b> |    |

**Expenditures**

**Wastewater Department**

|    |   | FY 21<br>Adopted | FY 21 Actual   | FY 22<br>Adopted | FY 22 Actual   | FY 23<br>Adopted | FY 23<br>(as of 5/24/23) | FY 24<br>Approved<br>BUDGET | FY 25<br>Proposed |    |
|----|---|------------------|----------------|------------------|----------------|------------------|--------------------------|-----------------------------|-------------------|----|
|    | <b>Wastewater - Salary and Benefits</b>       |                  |                |                  |                |                  |                          |                             |                   |    |
| 23 | Full Time - WWTP                              | 282,468          | 289,220        | 336,474          | 322,040        | 357,018          | 269,276                  | 375,911                     | 394,706           | 23 |
| 26 | Wastewater Social Security                    | 21,035           | 15,731         | 25,740           | 23,118         | 27,312           | 20,222                   | 28,734                      | 30,171            | 26 |
| 27 | Wastewater Retirement                         | 13,308           | -              | 15,801           | 9,731          | 16,989           | 4,792                    | 26,131                      | 27,438            | 27 |
| 28 | Wastewater Life Insurance                     | 3,602            | 3,222          | 4,277            | 4,109          | 4,598            | 1,754                    | 5,951                       | 6,249             | 28 |
| 29 | Wastewater Health Insurance                   | 44,040           | 66,960         | 60,832           | 60,917         | 63,898           | 37,224                   | 81,994                      | 86,094            | 29 |
| 30 | Wastewater Workers' Comp                      | 5,500            | 1,026          | 5,775            | 5,535          | 6,064            | 4,736                    | 6,100                       | 6,405             | 30 |
| 31 | Wastewater Uniforms                           | 3,410            | 1,318          | 3,410            | 1,887          | 4,133            | 1,522                    | 3,983                       | 4,182             | 31 |
| 32 | Wastewater Training                           | 4,000            | 115            | 4,180            | 1,812          | 4,389            | 1,819                    | 3,960                       | 4,158             | 32 |
|    | <b>Total Wastewater Salary &amp; Benefits</b> | <b>377,364</b>   | <b>384,751</b> | <b>456,489</b>   | <b>429,149</b> | <b>484,401</b>   | <b>341,345</b>           | <b>532,765</b>              | <b>559,403</b>    |    |

|    |                                      | FY 21<br>Adopted | FY 21 Actual | FY 22<br>Adopted | FY 22 Actual | FY 23<br>Adopted | FY 23<br>(as of 5/24/23) | FY 24<br>Approved<br>BUDGET | FY 25<br>Proposed |    |
|----|--------------------------------------|------------------|--------------|------------------|--------------|------------------|--------------------------|-----------------------------|-------------------|----|
|    | <b>Wastewater Operating Expenses</b> |                  |              |                  |              |                  |                          |                             |                   |    |
| 37 | WWTP Telephone/Internet Service      | 5,610            | 4,083        | 5,544            | 3,947        | 5600             | 3,434                    | 5,610                       | 5,778             | 37 |
| 38 | Moved to Water/Sewer                 |                  |              |                  |              |                  |                          |                             |                   | 38 |
| 39 | Electric-WWTP                        | 68,250           | 6,267        | 66,066           | 65,700       | 70380            | 76,520                   | 104,280                     | 107,408           | 39 |
| 40 | Electric - Lift Stations             | 6,375            | 8,253        | 6,171            | 8,217        | 8045             | 9,776                    | 11,246                      | 11,583            | 40 |
| 41 | Sludge Removal (Centrifuge Maint)    | 23,430           | 6,377        | 18,700           | 9,772        | 26400            | 28,669                   | 27,500                      | 28,325            | 41 |
| 42 | WWTP Lab - Supplies & Testing        | 66,780           | 46,231       | 54,280           | 47,422       | 59708            | 38,693                   | 69,607                      | 71,695            | 42 |
| 43 | WWTP Chemicals                       | 39,243           | 24,488       | 40,170           | 40,603       | 42900            | 31,600                   | 56,063                      | 57,745            | 43 |
| 44 | WWTP Service Contracts               | 15,598           | 1,323        | 16,852           | 3,003        | 7964             | 1,472                    | 8,426                       | 8,679             | 44 |

|    |                                     |                |                |                |                |                |                |                |                   |    |
|----|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-------------------|----|
| 45 | WWTP Equipment and Supplies         | 23,540         | 11,332         | 16,280         | 24,141         | 24860          | 57,822         | 21,450         | 22,094            | 45 |
| 46 | WWTP Maintenance and Updates        | 29,425         | 8,909          | 19,250         | 12,808         | 20600          | 55,920         | 25,960         | 26,739            | 46 |
| 47 | WWTP Plant Licenses & Permits       | 3,630          | 2,889          | 3,630          | 3,340          | 4774           | 2,985          | 4,774          | 4,917             | 47 |
| 48 | Sewer Line Routine Maintenance      | 32,450         | 1,100          | 32,450         | 931            | 6000           | 2,773          | 7,750          | 7,983             | 48 |
| 49 | WWTP Dues & Subscriptions           | 350            | 290            | 350            | 296            | 350            | 200            | 350            | 361               | 49 |
| 50 | WWTP Postage/Shipping               | 3,754          | 3,111          | 3,942          | 3,042          | 3942           | 2,300          | 3,942          | 4,060             | 50 |
| 51 | Lift Station Maintenance            | 6,160          | 5,241          | 11,660         | 5,940          | 28160          | 23,636         | 10,560         | 10,877            | 51 |
| 52 | Safety-WWTP                         | 5,280          | 1,398          | 5,280          | 1,065          | 5280           | 214            | 5,280          | 5,438             | 52 |
| 53 | Wastewater Preventative Maintenance | 25,000         | 1,131          | 10,000         | 8,322          | 10000          | 5,000          | 56,000         | 35,000            | 53 |
|    | <b>Total Wastewater Operations</b>  | <b>354,875</b> | <b>236,275</b> | <b>310,625</b> | <b>238,549</b> | <b>334,126</b> | <b>341,014</b> | <b>418,798</b> | <b>408,681.94</b> |    |

**Expenditures cont.**

**Water Department**

|    | <b>Water - Salary and Benefits</b>       | <b>FY 21 Adopted</b> | <b>FY 21 Actual</b> | <b>FY 22 Adopted</b> | <b>FY 22 Actual</b> | <b>FY 23 Adopted</b> | <b>FY 23 (as of 5/24/23)</b> | <b>FY 24 Approved BUDGET</b> | <b>FY 25 Proposed</b> |    |
|----|--|----------------------|---------------------|----------------------|---------------------|----------------------|------------------------------|------------------------------|-----------------------|----|
| 60 | Full Time - Water                        | 161,251              | 154,505             | 206,948              | 207,041             | 310,711              | 257,313                      | 327,156                      | 343,514               | 60 |
| 61 | Social Security-Water                    | 11,762               | 12,554              | 15,832               | 15,271              | 23,769               | 19,176                       | 25,004                       | 26,255                | 61 |
| 62 | Retirement-Water                         | 7,442                |                     | 12,553               | 5,777               | 14,748               | 11,000                       | 22,685                       | 23,819                | 62 |
| 63 | Life Ins-Water                           | 2,014                |                     | 2,583                | 2,064               | 3,992                | 1,086                        | 4,203                        | 4,413                 | 63 |
| 64 | Health Ins-Water                         | 31,853               | 31,795              | 50,200               | 31,468              | 67,697               | 40,633                       | 69,399                       | 72,869                | 64 |
| 65 | Worker's Compensation-Water              | 6,750                | 2,778               | 7,088                | 4,992               | 7,442                | 4,272                        | 7,815                        | 8,206                 | 65 |
| 66 | Uniforms - Water                         | 3,410                | 1,425               | 3,410                | 2,149               | 4,133                | 2,129                        | 3,983                        | 4,182                 | 66 |
| 67 | Training-Water                           | 3,800                | 285                 | 680                  | 680                 | 3,990                | 1,186                        | 3,960                        | 4,158                 | 67 |
|    | <b>Total Water Salary &amp; Benefits</b> | <b>228,282</b>       | <b>294,830</b>      | <b>299,294</b>       | <b>269,442</b>      | <b>436,483</b>       | <b>336,795</b>               | <b>464,205</b>               | <b>487,415</b>        |    |

|    | <b>Water Operating Expenses</b>        | <b>FY 21 Adopted</b> | <b>FY 21 Actual</b> | <b>FY 22 Adopted</b> | <b>FY 22 Actual</b> | <b>FY 23 Adopted</b> | <b>FY 23 (as of 5/24/23)</b> | <b>FY 24 Approved BUDGET</b> | <b>FY 25 Proposed</b> |    |
|----|--|----------------------|---------------------|----------------------|---------------------|----------------------|------------------------------|------------------------------|-----------------------|----|
| 71 | Electric - Wells & Water Facilities    | 61,125               | 64,774              |                      | 65,700              | 70,380               | 68,987                       | 92,400                       | 95,172                | 71 |
| 72 | Water Tower Inspection & Maintenance   | 65,212               | 67,635              | 65,212               | 20,311              | 73,212               | 31,596                       | 23,200                       | 23,896                | 72 |
| 73 | Water Supplies & Maintenance           | 31,735               | 36,357              | 33,550               | 71,791              | 41,910               | 28,427                       | 48,070                       | 49,512                | 73 |
| 74 | Well Maintenance                       | 51,700               | 91,323              | 35,200               | 19,520              | 37,400               | 39,873                       | 41,800                       | 43,054                | 74 |
| 75 | Water Licenses, Permits, Op Fees       | 4,400                | 4,524               | 4,400                | 4,794               | 4,400                | 4,674                        | 7,400                        | 7,622                 | 75 |
| 76 | Water Lab - Testing and Supplies       | 26,204               | 12,780              | 18,000               | 9,740               | 22,316               | 10,590                       | 31,292                       | 32,231                | 76 |
| 77 | Water Postage/Shipping                 | 4,950                | 3,003               |                      | 2,776               | 4,950                | 1,500                        | 4,950                        | 5,099                 | 77 |
| 78 | Dues and Subscriptions                 | 350                  | 200                 | 500                  | 200                 | 500                  | 200                          | 500                          | 515                   | 78 |
| 79 | Water Meters (Maintenance/Repairs)     | 28,820               | 14,396              | 43,725               | 45,878              | 5,000                | 1,748                        | 30,800                       | 32,000                | 79 |
| 80 | Large Reservoir                        | 10,000               |                     |                      |                     |                      |                              | 10,000                       | 10,300                | 80 |
| 81 | Safety-Water                           | 5,280                | 1,424               | 5,280                | 2,878               | 5,280                | 2,140                        | 5,280                        | 5,438                 | 81 |
| 82 | Water Line Repairs                     | 13,750               | -                   | 13,750               | 19,406              | 18,150               | 13,520                       | 18,150                       | 18,695                | 82 |
| 83 | Chlorine/Chemical - Water              | 15,827               | 8,557               | 15,870               | 10,400              | 16,170               | 12,475                       | 20,570                       | 21,187                | 83 |
| 84 | Water Preventative Maintenance         | 25,000               | 6,621               | 40,000               | 8,390               | 40,000               | 15,200                       | 40,000                       | 40,000                | 84 |
|    | <b>Total Water Operations Expenses</b> | <b>344,353</b>       | <b>343,678</b>      | <b>275,487</b>       | <b>281,784</b>      | <b>339,668</b>       | <b>230,930</b>               | <b>374,412</b>               | <b>384,720</b>        |    |

**Water Dept & Wastewater Dept (Split)**

|    | <b>Water/Sewer Salary and Benefits</b> | <b>FY 21 Adopted</b> | <b>FY 21 Actual</b> | <b>FY 22 Adopted</b> | <b>FY 22 Actual</b> | <b>FY 23 Adopted</b> | <b>FY 23 (as of 5/24/23)</b> | <b>FY 24 Approved BUDGET</b> | <b>FY 25 Proposed</b> |    |
|----|--|----------------------|---------------------|----------------------|---------------------|----------------------|------------------------------|------------------------------|-----------------------|----|
| 89 | Full Time - Water/Sewer                | 241,963              | 255,324             | 205,545              | 205,195             | 131,802              | 120,000                      | 137,430                      | 144,301               | 89 |

|     |   |                      |                     |                      |                     |                      |                              |                              |                       |     |
|-----|---|----------------------|---------------------|----------------------|---------------------|----------------------|------------------------------|------------------------------|-----------------------|-----|
| 92  | Part-Time - Water/Sewer                           | 7,500                |                     | 15,000               |                     | 53,500               | 32,990                       | 62,625                       | 65,756                | 92  |
| 93  | W/S Social Security                               | 17,998               | 15,731              | 15,724               | 13,726              | 14,516               | 11,158                       | 14,947                       | 15,694                | 93  |
| 94  | W/S Retirement                                    | 9,160                | -                   | 9,743                | 3,488               | 6,379                | 2,093                        | 9,716                        | 10,202                | 94  |
| 95  | W/S Life  | 2,479                | 3,223               | 2,637                | 2,535               | 1,727                | 1,232                        | 1,800                        | 1,890                 | 95  |
| 96  | W/S Health  | 50,702               | 66,961              | 50,200               | 51,201              | 33,066               | 35,979                       | 33,065                       | 34,719                | 96  |
| 97  | W/S Uniforms                                      | 2,000                | 375                 | 1,485                | 216                 | 2,228                | 619                          | 2,228                        | 2,339                 | 97  |
| 98  | W/S Training                                      | 2,500                | -                   | 1,980                | 150                 | 2,500                | 1,400                        | 2,500                        | 2,625                 | 98  |
|     | <b>Total W/S Salary &amp; Benefits</b>            | <b>334,302</b>       | <b>332,177</b>      | <b>302,314</b>       | <b>276,511</b>      | <b>245,718</b>       | <b>205,471</b>               | <b>264,311</b>               | <b>277,527</b>        |     |
|     |   |                      |                     |                      |                     |                      |                              |                              |                       |     |
|     | <b>Water/Sewer Operating Expenses</b>             | <b>FY 21 Adopted</b> | <b>FY 21 Actual</b> | <b>FY 22 Adopted</b> | <b>FY 22 Actual</b> | <b>FY 23 Adopted</b> | <b>FY 23 (as of 5/24/23)</b> | <b>FY 24 Approved BUDGET</b> | <b>FY 25 Proposed</b> |     |
| 103 | Information Technology (IT)                       | 33,250               | 17,302              | 34,248               | 36,442              | 35,275               | 20,184                       | 49,000                       | 50,000                | 103 |
| 104 | Engineering Support                               | 32,000               | 50,798              | 35,000               | 57,092              | 45,000               | 29,387                       | 45,000                       | 45,000                | 104 |
| 105 | Fleet Maintenance                                 | 17,952               | 6,310               | 29,200               | 26,178              | 21,588               | 19,292                       | 20,680                       | 21,300                | 105 |
| 106 | Gas & Oil   | 9,328                | 8,679               | 8,734                | 13,094              | 13,418               | 11,623                       | 18,268                       | 18,816                | 106 |
| 107 | Safety - Water & Sewer                            | 3,960                | 1,954               | 5,500                | 3,916               | 5,500                | 982                          | 5,500                        | 5,665                 | 107 |
| 108 | Operating Supplies                                | 37,510               | 22,973              | 38,830               | 40,228              | 35,090               | 18,516                       | 27,555                       | 28,382                | 108 |
| 109 | Ms. Utility Fees                                  | 1,500                | 1,348               | 1,500                | 1,477               | 1,500                | 829                          | 1,000                        | 1,000                 | 109 |
| 110 | Generators & Fuel Reserve                         | 23,320               | 22,860              | 24,420               | 21,700              | 31,570               | 20,581                       | 31,570                       | 32,517                | 110 |
| 111 | SCADA Maintenance                                 | 8,965                | 8,913               | 9,185                | 7,175               | 14,663               | 14,500                       | 16,676                       | 17,176                | 111 |
| 112 | Mowing Sites, Facilities & Easements              | 32,340               | 15,699              | 32,340               | 32,404              | 45,000               | 46,587                       | 62,900                       | 64,787                | 112 |
| 113 | Building & Grounds Maintenance                    | 13,475               | 7,407               | 23,760               | 15,090              | 21,890               | 20,844                       | 56,100                       | 57,783                | 113 |
| 114 | Employment Want Ads                               | 470                  |                     | 470                  |                     | 470                  |                              | 300                          | 300                   | 114 |
| 115 | Payroll & Human Resources Mgmt                    | 580                  |                     | 500                  |                     | 580                  |                              | 1,000                        | 1,000                 | 115 |
| 116 | Drug Testing                                      | 315                  |                     | 315                  |                     | 315                  |                              | 315                          | 324                   | 116 |
| 117 | Audit   | 15,000               | 14,293              | 15,000               | 17,058              | 15,000               | 15,465                       | 15,000                       | 16,000                | 117 |
| 118 | Legal Fees  | 19,000               | 17,800              | 19,000               | 11,240              | 15,000               | 20,845                       | 15,000                       | 16,000                | 118 |
| 119 | Water & Sewer Insurance                           | 27,000               | 20,289              | 27,000               | 22,443              | 27,000               | 24,611                       | 35,000                       | 28,000                | 119 |
| 120 | Online Convenience Fees                           | 15,000               | 13,890              | 15,000               | 15,674              | 25,000               | 21,421                       | 30,000                       | 35,000                | 120 |
| 121 | Staff Support                                     | 2,500                | 752                 | 2,500                | 1,472               | 2,500                |                              | 2,750                        | 2,750                 | 121 |
| 122 | Retiree Health Ins Coverage                       | 10,000               | -                   | 10,000               | 0                   | 10,000               |                              | 5,000                        | 5,000                 | 122 |
| 123 | Miscellaneous Exp - Bank Fee                      | 3,000                | 87                  | 3,000                | 0                   | 1,500                |                              | 1,500                        | 1,500                 | 123 |
| 124 | Rental & Leases (Equipment/Trailers)              |                      |                     | 8,000                | 7,368               | 8,580                | 6,013                        | 9,000                        | 9,438                 | 124 |
| 125 | Cellular Phones, Radios & Tablets                 | 5,005                | 3,513               | 5,995                | 4,604               | 9,163                |                              | 9,163                        | 9,621                 | 125 |
| 126 | Water & Sewer System Planning                     |                      |                     | 11,500               | 0                   | 15,000               | 6,500                        | 15,000                       | 15,000                | 126 |
| 127 | Contingency (3%)                                  | 67,363               | 15,210              | 62,130               | 19,719              | 77,325               | 11,800                       | 86,766                       | 93,000                | 127 |
|     | <b>Total W/S Operations Expenses</b>              | <b>378,833</b>       | <b>338,168</b>      | <b>423,127</b>       | <b>354,374</b>      | <b>477,927</b>       | <b>309,980</b>               | <b>560,043</b>               | <b>575,360</b>        |     |
|     |   |                      |                     |                      |                     |                      |                              |                              |                       |     |
|     | <b>Miscellaneous Expenses</b>                     |                      |                     |                      |                     |                      |                              |                              |                       |     |
| 128 | Transfer to General Fund                          | 294,795              | 391,855             | 309,503              | 323,791             | 335,680              |                              | 364,417                      | 375,350               | 128 |
| 129 | Transfer to Utility Reserves                      |                      | 63,248              |                      | 577,761             |                      |                              |                              |                       | 129 |
|     | <b>Total Miscellaneous</b>                        | <b>294,795</b>       | <b>455,103</b>      | <b>309,503</b>       | <b>901,552</b>      | <b>335,680</b>       |                              | <b>364,417</b>               | <b>375,350</b>        |     |
|     |   |                      |                     |                      |                     |                      |                              |                              |                       |     |
|     | <b>Total Utility Fund Operations Expenditures</b> | <b>\$ 2,312,804</b>  | <b>\$ 2,384,982</b> | <b>\$ 2,376,839</b>  | <b>\$ 2,396,987</b> | <b>\$ 2,644,840</b>  | <b>\$ 1,765,535</b>          | <b>\$ 2,978,951</b>          | <b>3,068,457</b>      |     |