

**TOWN OF ROUND HILL**  
**DRAFT General Fund Operating Budget FY2024 (advertised)**

**Tuesday, May 23, 2023**

**Revenues**

	<b>Account Descriptions</b>	<b>FY 21 Adopted</b>	<b>FY 21 Actual</b>	<b>FY 22 Adopted</b>	<b>FY 22 Actual</b>	<b>FY 23 Adopted</b>	<b>FY23 as of 5/3/2023</b>	<b>FY 24 Proposed</b>	<b>FY 25 Proposed</b>
1	<b>Property Tax</b>								
2	Real Estate Tax	104,085	115,407	103,760	103,888	106,684	119,000	109,293	110,386
3	Personal Property Tax	41,000	50,497	41,000	56,668	60,000	50,511	67,000	68,000
4	<b>Total Property Tax</b>	<b>145,085</b>	<b>165,904</b>	<b>144,760</b>	<b>160,556</b>	<b>166,684</b>	<b>169,511</b>	<b>176,293</b>	<b>178,386</b>
5	<b>Other Local Taxes</b>								
6	Utility Tax- Consumption	1,600	1,759	1,200	1,750	1,200	1,222	1,470	1,544
7	Communications Tax	12,825	10,582	14,500	9,991	14,500	27,000	28,668	30,102
8	Dominion Power Utility Tax	10,000	13,384	10,000	13,214	10,000	9,663	12,751	13,389
9	Sales Tax	72,339	77,752	60,000	87,301	80,000	72,000	105,600	116,160
11	Cigarette Tax	29,000	29,134	29,000	24,428	29,000	15,000	19,719	20,705
14	<b>Total Local Taxes</b>	<b>125,764</b>	<b>132,611</b>	<b>114,700</b>	<b>136,683</b>	<b>134,700</b>	<b>124,885</b>	<b>168,208</b>	<b>181,899</b>
15	<b>Permits, Fees and Licenses</b>								
16	Motor Vehicle Licenses	10,000	21,949	10,000	7,261	16,000	13,190	13,850	14,542
17	Contractor BPOL	1,300	2,979	1,300	6,891	2,000	3,118	3,274	3,372
18	Retail Merchants BPOL	2,500	2,932	2,500	3,107	2,500	2,669	5,000	5,150
19	Professional Services BPOL	2,500	9,907	2,500	4,526	2,500	6,162	6,347	6,537
20	Repairs/Pers/Business Svc BPOL	4,500	4,212	4,500	3,265	4,500	1,397	1,467	1,511
21	Wholesale Merchants BPOL	500	-	500	30	500	-	-	-
22	Vending Machine BPOL	150	-	150	100	150	100	103	106
23	Rental by Owner BPOL	500	284	500	260	500	152	157	161
24	Restaurant Sales BPOL	3,500	2,189	1,500	3,480	1,500	2,936	10,000	10,300
25	Zoning Permits	300	2,425	300	2,883	750	1,100	1,000	1,000
26	<b>Total Permits, Fees, Licenses</b>	<b>25,750</b>	<b>46,877</b>	<b>23,750</b>	<b>31,803</b>	<b>30,900</b>	<b>30,824</b>	<b>41,197</b>	<b>42,680</b>
27	<b>Revenues from Use of Property</b>								
28	Office Space Rental	11,124	11,124	11,124	11,221	13,200	10,550	13,200	14,400
29	Cell Antenna Revenue	153,470	178,804	158,074	164,757	170,000	139,000	170,000	170,000
30	<b>Total Use of Property</b>	<b>164,594</b>	<b>189,928</b>	<b>169,198</b>	<b>175,978</b>	<b>183,200</b>	<b>149,550</b>	<b>183,200</b>	<b>184,400</b>
31	<b>Intergovernmental</b>								
32	Art Grant	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
33	Fire Programs	10,000	15,000	10,000	15,000	10,000	10,000	10,000	10,000
34	Litter Prevention Grant	1,000	1,032	1,000	1,329	1,000	1,000	1,000	1,000
35	Personal Property Relief (PPTRA) Reimburse	18,613	18,613	18,613	18,613	18,613	18,613	18,613	18,613
36	Other Grants	4,000	-	4,000	-	-	340,000	-	-

37	<b>Total Intergovernmental</b>	<b>38,113</b>	<b>39,145</b>	<b>38,113</b>	<b>39,442</b>	<b>34,113</b>	<b>374,113</b>	<b>34,113</b>	<b>34,113</b>
38									
39	<b>Special Events</b>								
40	Hometown Festival	12,000	-	12,000	19,551	12,000	4,000	12,000	12,000
41	<b>Total Special Events</b>	<b>12,000</b>	<b>-</b>	<b>12,000</b>	<b>19,551</b>	<b>12,000</b>	<b>4,000</b>	<b>12,000</b>	<b>12,000</b>
42	<b>Other</b>								
43	Transfer from Utility Fund Reserves	294,795	301,555	309,738	323,791	335,680		364,417	372,046
44	Miscellaneous, Interest & Penalties Income	-	9,632	-	19,810	1,000	11,239	5,000	5,000
45	Reimbursable Sleeter Lake Costs	3,500	-	-	-	1,500		1,500	1,500
46	Emergency Grant Funding		100,000				n/a		
47	Transfer from General Fund Reserves			14,053	-	12,550	n/a	20,314	46,808
48	<b>Total Other</b>	<b>\$298,295</b>	<b>\$411,187</b>	<b>\$323,791</b>	<b>\$343,601</b>	<b>\$350,730</b>	<b>11,239</b>	<b>\$391,231</b>	<b>\$425,354</b>
49	<b>Total General Fund Revenue</b>	<b>\$809,601</b>	<b>\$985,652</b>	<b>\$826,312</b>	<b>\$907,614</b>	<b>\$912,327</b>	<b>714,572</b>	<b>\$1,006,242</b>	<b>\$1,046,831</b>
50									
51	<b>Expenditures</b>								
52	<b>Account Descriptions</b>	<b>FY 21 Adopted</b>	<b>FY 21 Actual</b>	<b>FY 22 Adopted</b>	<b>FY 22 Actual</b>	<b>FY 23 ADOPTED</b>	<b>FY23 as of 5/24/2023</b>	<b>FY 24 Proposed</b>	<b>FY 25 Proposed</b>
53	<b>Administration - Salary and Benefits</b>								
54	Full Time Employee Salaries	264,037	277,546	296,664	285,868	332,050	286,000	363,612	381,792
55	Part Time Employee Salaries	110,059	93,735	114,776	119,274	127,134	121,000	149,844	157,336
56	Temporary & Seasonal Employee Salaries					17,014	2,437	18,571	19,128
57	Subcontractors	10,000	4,102	10,500	7,756	12,840	8,073	15,000	15,450
58	Payroll & Human Resources Mgmt	325		460		474		1,100	1,100
59	Social Security	28,357	27,385	31,131	30,535	36,376	31,285	40,700	42,735
60	Retirement	12,683	17,422	13,959	16,038	15,795	5,932	24,742	25,979
61	Life Insurance	3,433	2,092	3,778	5,299	4,275	2,451	4,698	4,933
62	Health Insurance	45,545	41,520	45,000	29,875	33,543	32,635	50,043	52,545
63	Worker's Comp.	400	181	420	325	441	278	463	486
64	<b>Total Adm. Salaries &amp; Benefits</b>	<b>474,838</b>	<b>463,983</b>	<b>516,689</b>	<b>494,969</b>	<b>579,941</b>	<b>490,091</b>	<b>668,772</b>	<b>701,485</b>
65	<b>Administration - Operating Expenses</b>								
66	Audit & Financial Services	7,000	6,071	7,000	7,293	7,000	8,165	7,000	7,000
67	Legal Fees	32,000	28,670	32,000	32,830	32,000	23,275	32,000	33,000
68	b - BZA	1,000	1,200	1,000	920	1,000		1,000	1,000
69	Town Code & Town Plan Amendments	-	-	1,000	2,591	1,000		1,000	1,000
70	Public Hearing Notices	6,000	3,156	2,400	3,022	2,400	952	2,400	2,400
71	Training-Local Officials	5,000	420	4,350	2,593	4,350	1,699	4,000	4,000
72	Dues & Subscriptions	2,125	587	2,125	2,161	2,612	2,799	3,000	3,000
73	Staff Training & Conferences	9,000	3,255	9,000	5,127	9,000	2,742	8,000	9,000
74	Staff Support	1,750	100	2,000	882	2,000	516	2,250	2,250
75	Mileage Reimbursement	1,500	29	1,000	586	1,050	643	1,100	1,100
76	Cellular Phone	320	1,059	1,932	2,000	1,900	1,000	2,100	2,200
77	Printing	1,000	-	1,000	1,085	1,000	500	1,000	1,000

78	Office Supplies	6,200	3,834	3,300	3,393	4,125	3,299	4,000	4,000
79	Postage	1,000	578	1,000	867	1,000	932	1,000	1,000
80	Office Equip. & Furnishings	3,350	2,828	1,200	3,802	1,200	1,386	2,500	2,500
81	IT/Software Maintenance	6,309	8,749	6,734	8,711	12,352	8,432	15,822	16,000
82	Election	-	-	2,000	1,300	-	1,260	2,000	-
83	GF Retiree Medical Coverage	1,900	1,798	1,957	1,925	2,207	1,026	500	500
84	Tuition Reimbursement	100	-	100	-	103	-	100	100
85	County Tax Collection Fee (1.15%)	1,862	1,908	1,862	1,096	1,917	2,255	2,027	2,051
86	Contingency (2%)	15,000	244	15,000	13,306	19,635	1,472	19,413	20,384
87	Emergency Expenditures		65,000	18,000	9,344	16,525		10,000	10,000
88	<b>Total Administration</b>	<b>102,416</b>	<b>129,486</b>	<b>115,960</b>	<b>104,834</b>	<b>124,376</b>	<b>62,353</b>	<b>122,212</b>	<b>123,485</b>
89									
90	<b>Account Descriptions</b>	<b>FY 21 Adopted</b>	<b>FY 21 Actual</b>	<b>FY 22 Adopted</b>	<b>FY 22 Actual</b>	<b>FY 23 ADOPTED</b>	<b>FY 23 as of 5/24/2023</b>	<b>FY 24 Proposed</b>	<b>FY 25 Proposed</b>
91	<b>Office Building &amp; Grounds</b>								
92	Town Office Electric	3,500	3,056	2,500	3,086	3,685	7,242	4,290	4,719
93	Main Phone/VOIP & Cable System	3,500	3,529	3,000	3,000	3,708	4,000	3,000	3,000
94	Propane	2,500	-	1,750	874	800	291	800	800
95	Office Cleaning	4,635	5,289	4,635	4,684	4,635	4,320	4,775	5,000
96	Security	2,000	2,558	2,400	2,259	2,472	1,856	2,350	2,400
97	Town Office Landscaping, Mowing & Snow	5,250	5,250	2,000	2,800	2,800	494	3,000	3,150
98	Town Office Maintenance		803	500	3,024	2,000	2,702	2,000	2,200
99	<b>Total Building and Grounds</b>	<b>21,385</b>	<b>20,485</b>	<b>16,785</b>	<b>19,727</b>	<b>20,100</b>	<b>20,905</b>	<b>20,215</b>	<b>21,269</b>
100	<b>Grant Funding</b>								
101	Fire Department	17,000	22,000	17,000	22,000	22,000	7,000	17,000	17,000
102	VA Arts Grant	10,000	10,000	9,000	9,000	9,000	9,000	9,000	9,000
103	<b>Total Grant Funding</b>	<b>27,000</b>	<b>32,000</b>	<b>26,000</b>	<b>31,000</b>	<b>31,000</b>	<b>16,000</b>	<b>26,000</b>	<b>26,000</b>
104	<b>Insurance and Liability</b>								
105	Insurance for General Fund	13,000	13,900	13,000	12,227	14,748	14,770	11,852	12,682
106	<b>Total Ins and Liability</b>	<b>13,000</b>	<b>13,900</b>	<b>13,000</b>	<b>12,227</b>	<b>14,748</b>	<b>14,770</b>	<b>11,852</b>	<b>12,682</b>
107	<b>Public Works</b>								
108	Streetlights Electric	7,650	6,602	7,800	6,769	7,800	7,242	9,000	9,450
109	Trash & Recycling Service	55,000	57,370	61,034	62,811	62,865	54,000	67,840	71,910
110	Streetscape Maintenance	3,480	1,068	6,012	11,774	6,500	5,000	8,000	8,400
111	<b>Total Public Works</b>	<b>66,130</b>	<b>65,040</b>	<b>74,846</b>	<b>81,354</b>	<b>77,165</b>	<b>66,242</b>	<b>84,840</b>	<b>89,760</b>
112	<b>Parks &amp; Recreation</b>								
113	Parks & Tunnel Electric							1,600	1,680
114	Parks & Tunnel Maintenance	36,120	24,740	27,932	33,566	28,770	30,000	32,400	34,020
115	<b>Total Park</b>	<b>36,120</b>	<b>21,443</b>	<b>27,932</b>	<b>33,566</b>	<b>28,770</b>	<b>30,000</b>	<b>34,000</b>	<b>34,020</b>
116	<b>Special Events &amp; Meetings</b>								
117	RH Hometown Festival	16,000	777	16,000	21,863	16,000	11,000	16,000	16,000
118	Appalachian Trail Festival	5,000	-	5,000	4,932	5,000	2,000	5,000	5,000

119	Other Celebrations & Special Meetings	8,200	1,910	8,200	8,193	11,200	8,301	13,000	11,000
120	<b>Total Special Events</b>	<b>29,200</b>	<b>2,687</b>	<b>29,200</b>	<b>34,988</b>	<b>32,200</b>	<b>21,301</b>	<b>34,000</b>	<b>32,000</b>
121	<b>Other</b>								
122	Newsletter	1,500	1,355	1,500	1,429	1,500	952	1,250	1,250
123	Miscellaneous Expense (Bank Fees)	2,500	641	2,500	3,087	1,000	1,518	1,000	1,000
124	Community Outreach Programs	1,900	432	1,900	1,094	2,000	608	2,100	2,200
125									
126	<b>Total Other</b>	<b>5,900</b>	<b>2,428</b>	<b>5,900</b>	<b>5,610</b>	<b>4,500</b>	<b>3,078</b>	<b>4,350</b>	<b>4,450</b>
127									
128		<b>775,989</b>	<b>755,569</b>	<b>826,312</b>	<b>818,275</b>	<b>912,800</b>	<b>724,740</b>	<b>1,006,242</b>	<b>1,045,151</b>
129									
	<b>Transfer to Reserve</b>	<b>33,612</b>	<b>230,083</b>	<b>0</b>	<b>89,339</b>	<b>0</b>			