

TOWN OF ROUND HILL
DRAFT Utility Fund Operating Budget FY2024

Tuesday, May 23, 2023

Revenues

		FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
	Water Operating Revenues									
2	Water User Fee	875,832	946,300	957,157	933,000	983,965	820,616	1,220,358	1,281,376	2
3	Water Connection Fees	23,000	26,700	15,000	26,000	19,000	14,500	17,000	17,850	3
	Total Water	898,832	973,000	972,157	959,000	1,002,965	835,116	1,237,358	1,299,226	
6	Sewer Operating Revenues									6
7	Sewer User Fees	1,264,097	1,374,550	1,384,028	1,355,487	1,466,136	1,198,189	1,769,661	1,858,144	7
8	Sewer Connection Fees	37,950	31,025	24,750	42,950	30,400	24,386	27,200	28,560	8
	Total Sewer	1,302,047	1,405,575	1,408,778	1,398,437	1,496,536	1,222,575	1,796,861	1,886,704	
11	Miscellaneous									11
12	Miscellaneous Income	1,568	4,817	0	36,086	2,000	15,810	2,000	2,100	13
13	Interest on Reserves		1,591	20,000	3,464	20,000	40,246	10,638	11,276	15
14	From Utility Fund Reserves			48,214	0	143,339				16
	Total Miscellaneous	1,568	6,408	68,214	39,550	145,339	56,056	12,638	13,376	
	Total Water & Sewer Revenue	\$ 2,202,447	\$ 2,384,983	\$ 2,449,149	2,396,987	2,644,840	2,113,747	\$ 3,046,857	\$ 3,199,306	

Expenditures

Wastewater Department

		FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
	Wastewater - Salary and Benefits									
23	Full Time - WWTP	282,468	289,220	336,474	322,040	357,018	269,276	375,911	394,706	23
26	Wastewater Social Security	21,035	15,731	25,740	23,118	27,312	20,222	28,734	30,171	26
27	Wastewater Retirement	13,308	-	15,801	9,731	16,989	4,792	26,131	27,438	27
28	Wastewater Life Insurance	3,602	3,222	4,277	4,109	4,598	1,754	5,951	6,249	28
29	Wastewater Health Insurance	44,040	66,960	60,832	60,917	63,898	37,224	81,994	86,094	29
30	Wastewater Workers' Comp	5,500	1,026	5,775	5,535	6,064	4,736	6,100	6,405	30
31	Wastewater Uniforms	3,410	1,318	3,410	1,887	4,133	1,522	3,983	4,182	31
32	Wastewater Training	4,000	115	4,180	1,812	4,389	1,819	3,960	4,158	32
	Total Wastewater Salary & Benefits	377,364	384,751	456,489	429,149	484,401	341,345	532,765	559,403	

		FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
	Wastewater Operating Expenses									
37	WWTP Telephone/Internet Service	5,610	4,083	5,544	3,947	5600	3,434	5,610	5,778	37
38	Moved to Water/Sewer									38
39	Electric-WWTP	68,250	6,267	66,066	65,700	70380	76,520	104,280	107,408	39
40	Electric - Lift Stations	6,375	8,253	6,171	8,217	8045	9,776	11,246	11,583	40
41	Sludge Removal (Centrifuge Maint)	23,430	6,377	18,700	9,772	26400	28,669	27,500	28,325	41
42	WWTP Lab - Supplies & Testing	66,780	46,231	54,280	47,422	59708	38,693	69,607	71,695	42
43	WWTP Chemicals	39,243	24,488	40,170	40,603	42900	31,600	56,063	57,745	43
44	WWTP Service Contracts	15,598	1,323	16,852	3,003	7964	1,472	8,426	8,679	44

45	WWTP Equipment and Supplies	23,540	11,332	16,280	24,141	24860	57,822	21,450	22,094	45
46	WWTP Maintenance and Updates	29,425	8,909	19,250	12,808	20600	55,920	25,960	26,739	46
47	WWTP Plant Licenses & Permits	3,630	2,889	3,630	3,340	4774	2,985	4,774	4,917	47
48	Sewer Line Routine Maintenance	32,450	1,100	32,450	931	6000	2,773	7,750	7,983	48
49	WWTP Dues & Subscriptions	350	290	350	296	350	200	350	361	49
50	WWTP Postage/Shipping	3,754	3,111	3,942	3,042	3942	2,300	3,942	4,060	50
51	Lift Station Maintenance	6,160	5,241	11,660	5,940	28160	23,636	10,560	10,877	51
52	Safety-WWTP	5,280	1,398	5,280	1,065	5280	214	5,280	5,438	52
53	Wastewater Preventative Maintenance	25,000	1,131	10,000	8,322	10000	5,000	56,000	35,000	53
Total Wastewater Operations		354,875	236,275	310,625	238,549	334,126	341,014	418,798	408,681.94	

Expenditures cont.

Water Department

	Water - Salary and Benefits	FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
60	Full Time - Water	161,251	154,505	206,948	207,041	310,711	257,313	327,156	343,514	60
61	Social Security-Water	11,762	12,554	15,832	15,271	23,769	19,176	25,004	26,255	61
62	Retirement-Water	7,442		12,553	5,777	14,748	11,000	22,685	23,819	62
63	Life Ins-Water	2,014		2,583	2,064	3,992	1,086	4,203	4,413	63
64	Health Ins-Water	31,853	31,795	50,200	31,468	67,697	40,633	69,399	72,869	64
65	Worker's Compensation-Water	6,750	2,778	7,088	4,992	7,442	4,272	7,815	8,206	65
66	Uniforms - Water	3,410	1,425	3,410	2,149	4,133	2,129	3,983	4,182	66
67	Training-Water	3,800	285	680	680	3,990	1,186	3,960	4,158	67
Total Water Salary & Benefits		228,282	294,830	299,294	269,442	436,483	336,795	464,205	487,415	

	Water Operating Expenses	FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
71	Electric - Wells & Water Facilities	61,125	64,774		65,700	70,380	68,987	92,400	95,172	71
72	Water Tower Inspection & Maintenance	65,212	67,635	65,212	20,311	73,212	31,596	23,200	23,896	72
73	Water Supplies & Maintenance	31,735	36,357	33,550	71,791	41,910	28,427	48,070	49,512	73
74	Well Maintenance	51,700	91,323	35,200	19,520	37,400	39,873	41,800	43,054	74
75	Water Licenses, Permits, Op Fees	4,400	4,524	4,400	4,794	4,400	4,674	7,400	7,622	75
76	Water Lab - Testing and Supplies	26,204	12,780	18,000	9,740	22,316	10,590	31,292	32,231	76
77	Water Postage/Shipping	4,950	3,003		2,776	4,950	1,500	4,950	5,099	77
78	Dues and Subscriptions	350	200	500	200	500	200	500	515	78
79	Water Meters (Maintenance/Repairs)	28,820	14,396	43,725	45,878	5,000	1,748	30,800	32,000	79
80	Large Reservoir	10,000						10,000	10,300	80
81	Safety-Water	5,280	1,424	5,280	2,878	5,280	2,140	5,280	5,438	81
82	Water Line Repairs	13,750	-	13,750	19,406	18,150	13,520	18,150	18,695	82
83	Chlorine/Chemical - Water	15,827	8,557	15,870	10,400	16,170	12,475	20,570	21,187	83
84	Water Preventative Maintenance	25,000	6,621	40,000	8,390	40,000	15,200	40,000	40,000	84
Total Water Operations Expenses		344,353	343,678	275,487	281,784	339,668	230,930	374,412	384,720	

Water Dept & Wastewater Dept (Split)

	Water/Sewer Salary and Benefits	FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
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89	Full Time - Water/Sewer	241,963	255,324	205,545	205,195	131,802	120,000	137,430	144,301	89
92	Part-Time - Water/Sewer	7,500				53,500	32,990	62,625	65,756	92
93	W/S Social Security	17,998	15,731	15,724	13,726	14,516	11,158	14,947	15,694	93
94	W/S Retirement	9,160	-	9,743	3,488	6,379	2,093	9,716	10,202	94
95	W/S Life	2,479	3,223	2,637	2,535	1,727	1,232	1,800	1,890	95
96	W/S Health	50,702	66,961	50,200	51,201	33,066	35,979	33,065	34,719	96
97	W/S Uniforms	2,000	375	1,485	216	2,228	619	2,228	2,339	97
98	W/S Training	2,500	-	1,980	150	2,500	1,400	2,500	2,625	98
	Total W/S Salary & Benefits	334,302	332,177	287,314	276,511	245,718	205,471	264,311	277,527	
	Water/Sewer Operating Expenses	FY 21 Adopted	FY 21 Actual	FY 22 Adopted	FY 22 Actual	FY 23 Adopted	FY 23 (as of 5/24/23)	FY 24 DRAFT BUDGET	FY 25 Proposed	
103	Information Technology (IT)	33,250	17,302	34,248	36,442	35,275	20,184	49,000	50,000	103
104	Engineering Support	32,000	50,798	35,000	57,092	45,000	29,387	45,000	45,000	104
105	Fleet Maintenance	17,952	6,310	29,200	26,178	21,588	19,292	20,680	21,300	105
106	Gas & Oil	9,328	8,679	8,734	13,094	13,418	11,623	18,268	18,816	106
107	Safety - Water & Sewer	3,960	\$1,953.70	5,500	3,916	5,500	982	5,500	5,665	107
108	Operating Supplies	37,510	\$22,973.05	38,830	40,228	35,090	18,516	27,555	28,382	108
109	Ms. Utility Fees	1,500	\$1,348.20	1,500	1,477	1,500	829	1,000	1,000	109
110	Generators & Fuel Reserve	23,320	\$22,859.64	24,420	21,700	31,570	20,581	31,570	32,517	110
111	SCADA Maintenance	8,965	\$8,913.25	9,185	7,175	14,663	14,500	16,676	17,176	111
112	Mowing Sites, Facilities & Easements	32,340	\$15,699.31	32,340	32,404	45,000	46,587	62,900	64,787	112
113	Building & Grounds Maintenance	13,475	\$7,407.37	23,760	15,090	21,890	20,844	56,100	57,783	113
114	Employment Want Ads	470	-	470	0	470		300	300	114
115	Payroll & Human Resources Mgmt	580	-	500	0	580		1,000	1,000	115
116	Drug Testing	315	-	315	0	315		315	324	116
117	Audit	15,000	14,293	15,000	17,058	15,000	15,465	15,000	16,000	117
118	Legal Fees	19,000	17,800	19,000	11,240	15,000	20,845	15,000	16,000	118
119	Water & Sewer Insurance	27,000	20,289	27,000	22,443	27,000	24,611	35,000	28,000	119
120	Online Convenience Fees	15,000	13,890	15,000	15,674	25,000	21,421	30,000	35,000	120
121	Staff Support	2,500	752	2,500	1,472	2,500		2,750	2,750	121
122	Retiree Health Ins Coverage	10,000	-	10,000	0	10,000		5,000	5,000	122
123	Miscellaneous Exp - Bank Fee	3,000	87	3,000	0	1,500		1,500	1,500	123
124	Rental & Leases (Equipment/Trailers)			8,000	7,368	8,580	6,013	9,000	9,438	124
125	Cellular Phones, Radios & Tablets	5,005	3,513	5,995	4,604	9,163		9,163	9,621	125
126	Water & Sewer System Planning			11,500	0	15,000	6,500	15,000	15,000	126
127	Contingency (3%)	67,363	15,210	62,130	19,719	77,325	11,800	89,201	93,000	127
	Total W/S Operations Expenses	378,833	338,168	423,127	354,374	477,927	309,980	562,478	575,360	
	Miscellaneous Expenses									
128	Transfer to General Fund	294,795	391,855	309,503	323,791	335,680		364,417	375,350	128
129	Transfer to Utility Reserves		63,248		577,761			65,471	130,849	129
	Total Miscellaneous	294,795	455,103	309,503	901,552	335,680		429,888	506,199	
	Total Utility Fund Operations Expenditures	\$ 2,312,804	\$ 2,384,982	\$ 2,361,839	\$ 2,396,987	\$ 2,644,840	\$ 1,765,535	\$ 3,046,857	3,199,306	