

CPAM-2023-01
ATTACHMENT #1
Scope of Work

(Direction from Town Council to Planning Commission)

1. To prepare a Western BLA Small Area Plan to add to the Round Hill Comprehensive Plan
2. To refer to Attachment #1 and Attachment #2 for guidance
3. To only include the parcels from the Western Boundary Line Adjustment in the 2022 Western BLA Small Area Plan. These parcels include: 1 Heroes Lane, the land north of 7 Mystic Lane, 8 Mystic Lane, 10 North Locust Street, 20 High Street, 20 Walraven Way, Walraven Way and land to the north, 35246 Harry Byrd Highway and vacant lot, 41 West Loudoun Street, 44 West Loudoun Street, and 47 West Loudoun Street
4. To not study land bays, parcels, or vacant parcels outside of the specific addresses included in the 2022 Western BLA of: 1 Heroes Lane, the land north of 7 Mystic Lane, 8 Mystic Lane, 10 North Locust Street, 20 High Street, 20 Walraven Way, Walraven Way and land to the north, 35246 Harry Byrd Highway and vacant lot, 41 West Loudoun Street, 44 West Loudoun Street, and 47 West Loudoun Street
5. To send the proposed Western BLA Small Area Plan to the Town Council after the September 5, 2023 meeting, for inclusion in the Town Council Agenda Packet for September 6, 2023
6. A member or members of the Planning Commission can present the proposed Western Small Area Plan to the Town Council on September 6, 2023, at their regular meeting to seek feedback/comment on the draft area plan
7. To review the Town Council feedback/comments for a final review of CPAM-2023-01 at their October 3, 2023, meeting
8. To send the proposed Western BLA Small Area Plan out for Public Hearing advertisement following the October 3, 2023 meeting
9. To hold a Planning Commission Public Hearing and submit recommended draft area plan to Chapter 11: Land Use to the Mayor and Town Council by November 15, 2023

May 3, 2023