

**Town of Round Hill
Town Council Meeting
December 15, 2011
7:30 p.m.**

A regularly scheduled meeting of the Round Hill Town Council was held Thursday, December 15, 2011 at 7:40 p.m., immediately following the Public Hearing on the Northern Virginia Regional Commission Draft Regional Water Supply Plan. The Town Council Meeting was held at the Town Office, 23 Main Street, Round Hill, Virginia.

TOWN COUNCIL MEMBERS PRESENT

Scott Ramsey, Mayor
Mary Anne Graham, Vice Mayor
Clarkson Klipple
Christopher Prack
Jennifer Grafton Theodore (arrived at 7:53 p.m.)

TOWN COUNCIL MEMBERS ABSENT

R. Daniel Botsch
Janet Heston

STAFF MEMBERS PRESENT

John Barkley, Town Administrator
Susanne Kahler, Recording Secretary

MEMBERS OF THE PUBLIC PRESENT

Andrew Mickert, resident, 13 Main Street, Round Hill

IN RE: CALL TO ORDER

Mayor Ramsey called the Town Council meeting to order at 7:40 p.m.

IN RE: COMMUNITY POLICING REPORT

There was none.

IN RE: PUBLIC COMMENT

Mr. Andrew Mickert inquired about the possibility of installing an additional meter so that he can more closely monitor his water usage for a possible leak. While the equipment is available to do so, it would be at his personal expense and the cost is quite prohibitive. Town Administrator John Barkley and Mayor Ramsey did assure him that Town Utility staff would gladly do a spot read for him upon request should he feel that a leakage problem was present.

IN RE: APPROVAL OF THE AGENDA

Vice Mayor Graham moved to approve the agenda as presented. Councilperson Klipple seconded her motion. **The motion passed 3-0-0.**

IN RE: GOOSE CREEK WATER TREATMENT PLANT

Staff training took place December 14, 2011. Keith Lane of Peed & Bortz provided a list of items requiring remediation (see attachment #1 via email). Full startup of the plant is anticipated in late January, pending resolution of these items.

IN RE: MAIN STREET ENHANCEMENT PROJECT (and Franklin Park Trail Project)

Town Administrator John Barkley forwarded a Quarterly Project Status Report to VDOT and has received a cost estimate by the County to upsize the pipe for the Franklin Park trail project (see attachment #2). The total anticipated expense of the improvements needed to upsize the storm water pipe from 15” to 30”, as estimated by the Loudoun Office of Capital Construction is \$88,230.00. The Town has sent a letter to the County requesting payment for the cost of the critical upgrades since they were not originally anticipated by the County.

IN RE: TOWN PARK PAVILLION

A computerized architectural rendering of a proposed park pavilion design was presented by Mayor Ramsey and Vice Mayor Graham (attachment #3), who had been meeting and working with Stonegate Construction and Tobi Moriarty. The initial size of the building is 16’ X 24’, however, final size will be determined once the property boundary lines of Round Hill Automotive have been correctly assessed and marked, as well as the flow of the current sidewalk. The roof’s design is similar to that of the old train station in Town. The material surrounding the pillars forms a natural bench and electricity will be supplied to the pavilion for performance use. The design will be reviewed at the next Land Use Committee meeting in January and once the final size is determined, can be distributed for bidding to design/build companies.

IN RE: APPROVAL OF MINUTES - NOVEMBER 17, 2011 TOWN COUNCIL MEETING

Vice Mayor Graham moved that the minutes be approved as amended, with one change. Councilperson Klipple seconded her motion. **The motion passed 4-0-0 (Councilperson Grafton Theodore was now present for the vote).**

IN RE: RESOLUTION 2011-10 COMMENDING JIM BURTON

Vice Mayor Graham moved to approve the resolution commending Jim Burton for his service to the citizens of Round Hill but suggested changing the language to read “and Western Loudoun” instead of “the greater Blue Ridge District...” Councilperson Klipple seconded her motion. **The motion passed 4-0-0.**

IN RE: PLANNING COMMISSION APPOINTMENT

Councilperson Prack moved that the Town Council appoint Betty Wolford to an additional term as a member of the Planning Commission, from 1/1/2012 – 12/31/2015.

Vice Mayor Graham seconded his motion. **The motion passed 4-0-0.**

IN RE: TOWN ADMINISTRATOR'S REPORT

A tree on the east side of the Town Park behind RH Automotive fell over the fence onto Ballenger Way. The Utility staff removed it to ensure access for residents; however a stone wall was damaged and will need repair. A claim has been filed with VML Insurance. No building or personal damage occurred.

Mr. Barkley warned the Town to be prepared to incur a big hit on possible Virginia Retirement System contribution costs.

There has been no further word from Sprint on the tower lease.

There is a Northern Virginia cigarette tax meeting next week that he will attend.

IN RE: TOWN PLANNER AND ZONING ADMINISTRATOR'S REPORT

Mayor Ramsey requested that a determination be made by Rob Kinsley regarding the possible location of the park pavilion to ensure that it met all zoning ordinances and building restriction line provisions under Accessory Structures.

IN RE: MAYOR'S REPORT

Mayor Ramsey will reach out to the new Blue Ridge Supervisor, Janet Clarke, and invite her to attend an upcoming Town Council meeting as well as convey the Town's feelings on the necessity for the County to pay its share of the pipe upsizing costs for the Franklin Trail project. Mayor Ramsey also wishes to touch base with the newly elected Sheriff and impress upon him how successful the community policing program has been to date.

IN RE: UTILITY COMMITTEE REPORT

There are problems with the 719 lift station. Utility Supervisor Alan Wolverton is examining the possible use of a stand-alone portable pump system.

Language was inadvertently included in the agreement concerning the installation of a fire suppression system at the Old Furniture Factory that should be omitted. Maureen Gilmore, the Town's Attorney, is working on the agreement.

The Utility Committee will be reviewing the draft Northern Virginia Regional Commission Regional Water Supply Plan. Mayor Ramsey said he would be happy so long as the plan meets the statutory requirements. Councilperson Prack agreed but added that the plan should adhere to as much factual record as possible.

Mr. Barkley said that the Town could draft a resolution and include their points of concern and the Council could either act on the resolution or not.

There was an incident of water theft on Marbury Lane. The Town would like to see further locks installed on the hydrants. Maureen Gilmore would like to revisit the issue of installing cameras on the wells as a security measure in January.

IN RE: ADMINISTRATIVE COMMITTEE REPORT

The Administrative Committee did not meet.

IN RE: LAND USE COMMITTEE REPORT

The Land Use Committee did meet. There was nothing further to add.

IN RE: COUNCIL'S COMMENTS

There was none.

IN RE: ADJOURNMENT

With no further questions or comments, the meeting was adjourned at 9:07 p.m. by Mayor Ramsey.

Respectfully submitted,

Scott Ramsey, Mayor

Susanne Kahler, Recording Secretary