

**ROUND HILL TOWN COUNCIL
REGULAR MEETING MINUTES
June 20, 2013**

A regular meeting of the Round Hill Town Council was held in the Town Office, 23 Main Street, Round Hill, VA, on Thursday, June 20, 2013.

Council Members Present

Scott T. Ramsey, Mayor
Mary Anne Graham, Vice-Mayor
R. Daniel Botsch
Janet L. Heston
Clarkson J. Klipple
Christopher J. Prack

Others Present

Douglas Bird
George Hoddinott, IV
Michael Hummel
William Heston

Staff Members Present

John Barkley, Town Administrator
Robert Kinsley, Town Planner/Zoning Administrator

IN RE: CALL TO ORDER

Mayor Ramsey called the meeting to order at 7:33 p.m.

IN RE: PLEDGE OF ALLEGIANCE

Vice-Mayor Graham led those present in the Pledge of Allegiance.

IN RE: COMMUNITY POLICING

There was no Community Policing Report.

IN RE: PUBLIC COMMENT

There was no Public Comment.

IN RE: APROVAL OF AGENDA

Vice-Mayor Graham moved that the Agenda be approved as submitted; Councilperson Botsch seconded the motion. Mayor Ramsey asked if there was an amendment to the Agenda. Councilperson Botsch made a motion to amend the Agenda **to include Resolution 2013-05**; Vice-Mayor Graham seconded the motion. The amended Agenda was approved by a vote of 5-0. The vote is recorded thus:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

IN RE: BUSINESS ITEMS

1. Resolution 2013-02: In Appreciation of the Service of Town Planner/Zoning Administrator, Robert E. Kinsley, Jr.

Mayor Ramsey read the Resolution. Vice-Mayor Graham made a motion **to approve Resolution 2013-02**; Councilperson Botsch seconded the motion. The motion carried by a vote of 5-0; the vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

2. Resolution 2013-05: In Appreciation of the Public Service of Town Administrator John C. Barkley

Mayor Ramsey read the Resolution. Vice-Mayor Graham made a motion **to approve Resolution 2013-05**; Councilperson Botsch seconded the motion. The motion carried by a vote of 5-0; the vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

Mayor Ramsey called for a brief recess for presentation of the Resolutions to Mr. Kinsley and Mr. Barkley, and to enable photographs to be taken. The meeting was reconvened at 7:53 p.m.

3. Round Hill Volunteer Fire Department – Future Plans

Debbie Deutsch and Jack Frear were present, representing the Round Hill Volunteer Fire Department. Mayor Ramsey provided background information on

this item, noting that the County had not been working on a replacement for the fire department; however, in the past six months this issue moved into their five-year Capital Planning window. The replacement facility is scheduled for design in 2017 and build in 2018; it is uncertain if the fire department will be required to find a site. There are two plans in existence now – 1) rebuild on the existing site, which would require the purchase of a third parcel to the north of the present building, razing the current facility, and erecting a new two-story building (this option would require that the company move to a temporary site, as well as requiring a Special Exception and re-zoning); 2) build a new facility at the site of the Western Loudoun Sheriff's Office Substation, in a two-building arrangement. Mayor Ramsey reported that the County has concerns regarding storm water management in connection to Option 1. Ms. Deutsch and Mayor Ramsey also noted that Option 2 raises storm water concerns, as well, and that this option would probably require a relaxation regarding setbacks. Mayor Ramsey reported that both options would require action by the Town, which he discussed. Mayor Ramsey reported that the County is "heavily leaning toward the second option," and that the County believes either plan would be at significant cost to them. Ms. Deutsch noted that the issue has not yet been discussed by the entire company. She also reported that the current Fire Department facilities are paid for – there is no mortgage on the property. Mayor Ramsey and Mr. Frear discussed how equipment is distributed between the two entities (volunteer fire company and county staff). Mayor Ramsey then explained a possible third option, in which the County would purchase a new property; this option would require redrawing boundary maps which delineate who provide services to which areas of the County. It was noted that Options 1 and 2 would require Town utility services; Option 3 could use a well/septic arrangement. Vice-Mayor Graham asked if both paid and volunteer staff would be located at a facility adjacent to the new Sheriff's Office Substation. Ms. Deutsch reported that the new/updated facility would be used by both paid and volunteer staff. Councilperson Heston asked what would happen with the current in-town property if the Department moves; Ms. Deutsch responded that community activities would still take place at that site. Mr. Frear noted that one of the concerns the department has, if the facility is moved, is the loss of connection with the Town's citizens. Councilperson Klipple asked in what ways the Department is handicapped at its present site; Mr. Frear responded that "we're pretty tight on space." It was noted that some equipment must be stored outside, which places limits on supplies kept on-board. Councilperson Botsch asked how decisions are made by paid versus volunteer members; it was noted that paid staff work for the County, but that the Fire Company, as a whole, decides this issue. Ms. Deutsch and Mayor Ramsey noted that both the Town and the County have more leverage in this situation than the volunteers do. Councilperson Heston asked if the fire company owns the store located next door to the station, as well as what may happen to that property; Ms. Deutsch noted that they do own that site, and that business would continue as

usual at the store. Vice-Mayor Graham asked where the third parcel would be. It was reported that it would be the house next to the store; however, the owners have not yet been approached regarding this. Ms. Deutsch noted that the facility must be at least five acres in size. Mayor Ramsey asked if the County or the fire company would purchase the 12 Main Street property; both fire department representatives stated that that issue is an unknown at this point. Mayor Ramsey discussed consolidation of property ownership at the current site. Councilperson Klipple asked if the County would build on private property; Ms. Deutsch noted that they would, and that that has previously occurred in the County. There was also brief discussion of the nature of the present ownership of the current property. Ms. Deutsch stated that there is no consensus in the fire department on either Option 1 or 2; Mr. Frear stated that the fire department has an emotional attachment to its current site. Ms. Deutsch reported that the Board of Supervisors must approve the final decision, whatever it is. Mayor Ramsey and Ms. Deutsch noted that, because of the way the Sheriff's Office Substation was funded, adding a building to serve as a fire station could require approval from the citizens of the County. Mayor Ramsey also noted that the Council's first responsibility is to the citizens of Round Hill and their wishes. Vice-Mayor Graham asked when the Council needs to make a decision on this issue. Mayor Ramsey noted that the Planning Commission is currently updating the Town's Comprehensive Plan, which will soon come before the Council for approval; therefore, the issue of the fire station should be decided prior to adoption of the Comprehensive Plan. This would ensure that the Comprehensive Plan supports the action taken on this issue. Vice-Mayor Graham and Councilperson Botsch discussed their concerns regarding the County's direction and involvement in this. Ms. Deutsch noted that her impression is that the County does not want to purchase a new property. Mayor Ramsey discussed the difficulty of finding properties for purchase. Councilperson Botsch noted that, if the County is against using the current property, future use for the current fire department property should be included in the Comprehensive Plan. Vice-Mayor Graham asked if the Fire Department would consider selling their current in-town property; both fire department representatives responded that they probably would not, as the site is too much a part of the community. Councilperson Botsch asked about the timeline for this process. Mayor Ramsey responded that, if a new site needs to be purchased, the process should begin this fall; if Options 1 or 2 are used, the process for either of those should begin in the spring of 2014. Mayor Ramsey stated that this issue has not yet come before the Board of Supervisors. Mayor Ramsey also stated that, ultimately, if the County won't pay for redevelopment, there will be no redevelopment. Vice-Mayor Graham stated that she believes the County will want to use the Sheriff's Office Substation site, due to the cost savings potential. Mayor Ramsey noted that, if the Department redevelops at their in-town site, there will need to be community support. Ms. Deutsch noted that the County is basing their decisions thus far on

the Town's current Comprehensive Plan; Mayor Ramsey stated that he informed the County that that plan is currently being updated. Councilperson Botsch noted that he doesn't want the Town to go through all the work involved in this and then have the County decline to fund the project. Ms. Deutsch stated that the fire department will be meeting on Monday evening (June 24, 2013) as a company; following that, they will have a better feeling for where the company wants to go. Mayor Ramsey stated that, if the Department "gels on a plan," the Town would like to support it; if the Department doesn't agree, the Town wouldn't want to decide. Mayor Ramsey asked if the Planning Commission has held discussions regarding the fire department during their review of the Comprehensive Plan. Town Planner/Zoning Administrator Kinsley stated that they have not specifically. Mr. Kinsley and Mayor Ramsey stated that the Town's preference is to promote the re-use of existing structures when possible. Ms. Deutsch highlighted that the present Comprehensive Plan will not allow the Fire Department to rebuild. Discussion ensued regarding the Planning Commission's update of the Comprehensive Plan in relation to this. Mayor Ramsey stated that, if this is not addressed by the Planning Commission, the Town Council could address the issue. Councilperson Botsch asked about the post office property; Ms. Deutsch reported that this property is owned by a private individual, who is unwilling to sell. Mayor Ramsey reported that the County will meet with the fire department board in September. Councilperson Klipple asked where the Fire Department will go temporarily, if they rebuild on the present site. Mr. Frear responded that they don't know as yet. Vice-Mayor Graham asked which option would give the Department expansion room in the future; Mr. Frear and Ms. Deutsch both stated that neither option would provide this. Ms. Deutsch reported that the fire department facility is required to be between 17,000 to 18,000 square feet, due to the fact that they are a combined company. Brief discussion of how the company would be split, if that became necessary, ensued. Mayor Ramsey asked if medical calls are going up in ratio to fire calls; the fire department representatives noted that they are, substantially. Ms. Deutsch stated that they will inform the Council of the outcome of the company meeting. Vice-Mayor Graham asked how many people there are in the company; it was noted that there are approximately fifty-five. Ms. Deutsch noted that the County is running into problems funding the hiring of career firefighters. Upon the completion of this discussion, Mayor Ramsey thanked the representatives for attending the Council meeting; he also reminded the fire department representatives that the Special Exception for the bunk house use expires in December, and suggested that someone speak with Town Planner/Zoning Administrator Kinsley soon to begin the process of renewing this.

IN RE: ACTION ITEMS

1. Approval of Minutes: May 16, 2013 Town Council Meeting

Councilperson Botsch noted that, on page six, in the second line from the top, the sentence “*There was brief discussion of this issue, and the precedent it may set...*” sounds misleading. After discussion among Council Members, it was decided that the sentence should read, “*There was brief discussion of this issue, including a discussion of the need to avoid compensating landowners whose property has not been devalued.*” The phrase “...and the precedent it may set...” will be stricken from the minutes. Councilperson Klipple noted that the comma in the sentence “*Town Administrator Barkley noted that the Town did apply for, grant money...*” should be removed. Councilperson Botsch asked if, in paragraph two on the same page, the third line from the bottom, that information comes under the auspices of attorney-client privilege. Mayor Ramsey noted that it does not, as it was discussed in a public meeting. Councilperson Botsch and Town Administrator Barkley briefly discussed conversations each has held with Mr. Hoffman, of the County staff. Following this, Councilperson Botsch made a motion **to approve the Round Hill Town Council Regular Meeting Minutes of May 16, 2013, as amended;** Councilperson Heston seconded the motion. The minutes were approved by a vote of 3-0, with Vice-Mayor Graham and Councilperson Prack abstaining. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Abstain
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Abstain

2. Approval of Minutes: June 6, 2013 Town Council Public Hearings

Vice-Mayor Graham noted that she led the Pledge of Allegiance at this meeting. Following this, Vice-Mayor Graham made a motion **to approve the Minutes of the June 6, 2013 Town Council Public Hearings, as amended;** Councilperson Heston seconded the motion. The Minutes were approved by a vote of 4-0, with Councilperson Prack abstaining. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Abstain

3. Adoption of FY 2014 Budget and Tax Rates

Mayor Ramsey reported that the Public Hearing was held; there was no public comment. The budget, as advertised, is ready for approval. Mayor Ramsey reported that the Utility Committee recently made a request for a replacement tractor; Town Administrator Barkley noted that this relates to Line Items 17 and 19 of the budget. Mayor Ramsey asked if Council wants to make that change in the budget before adopting it, or execute a budget amendment following adoption of the budget. Discussion of why this issue was put forward this late in the process ensued. Councilperson Heston noted that she feels she doesn't have enough information to make this decision at this time, but also doesn't want to put the decision off until the tractor irreparably breaks down; she feels that the Committee/Staff being more proactive would be preferable. Mayor Ramsey noted that the funds could be included in the budget at this time, but that the actual purchase would need to be approved by the Council. Vice-Mayor Graham discussed prices obtained from the State Contractor, as well as prices for equipment from out-of-state suppliers; she noted that Town Staff will pursue the least costly option. Councilperson Prack asked about the status of Line Item 17 (Yatton Sewer Main Replacement); Town Administrator Barkley stated that this line item is a "place holder." Councilperson Prack noted that the execution of Line Item 17 is somewhat of an unknown, and that he "has no problem" with reallocating funds from it due to the urgency of the tractor purchase issue. Councilperson Prack also noted that Line Item 17 and Line Item 19 are part of the Water/Sewer Expenses budget category. Council Members discussed what a town's budget represents, and its uses. Councilperson Botsch, Mayor Ramsey, and other Council Members discussed the pros and cons of including the funds for the purchase of a tractor in the budget now. It was noted that doing so would provide for the sale of the existing tractor while it is still running, and the purchase of a replacement; waiting until the tractor stops running, and then executing a budget amendment, would leave staff without needed equipment for a time. Following this discussion, Mayor Ramsey called for a motion to approve one of the two budget documents submitted. Councilperson Prack made a motion **that we accept the Utility Fund Capital Improvement Budget, dated June 20, 2013, Amended Line Item 19, \$40,000.00 allocated to future purchase of a new tractor for Utility Staff, the rest of the budget to remain as advertised;** Vice-Mayor Graham seconded the motion. Mayor Ramsey ensured that Council Members understand the version for which they are voting. Councilperson Botsch asked if the Utility Committee is comfortable with this; Vice-Mayor Graham stated that they are. Councilperson Klipple noted that, if the tractor breaks, the Committee/Staff will need to wait until the next Council Meeting for resolution of the problem. Councilperson Heston stated that she feels that handling this issue in this way is not a good precedent to set. Councilperson Botsch stated that he understands Councilperson Heston's concerns, but stated reasons he feels it is best to approve the item now. Mayor Ramsey reminded the

Council that the motion encompasses the entire budget. Councilperson Heston asked about a jump in the amount of Line Item 50, Water Line Repairs; Mayor Ramsey explained this, showing that the figure in this line item actually decreased from the previous fiscal year. Mayor Ramsey asked if there were any further questions; there were not. A voice vote was held; the motion carried by a vote of 5-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

Mayor Ramsey then called for a motion on the Tax Rates and Fees. Vice-Mayor Graham moved **to approve the Tax Rates and Fees for FY 2014, as advertised;** Councilperson Botsch seconded the motion. There was no discussion. The motion carried 5-0 on a voice vote. The vote is recorded thus:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

4. Resolution 2013-03: FY 2014 Town Council Budget Appropriation

Vice-Mayor Graham made a motion **to approve Resolution 2013-03, a Resolution Authorizing Appropriation for Expenditures for FY 2014, as presented;** Councilperson Klipple seconded the motion. There was no discussion. The motion was approved by 5-0 on a voice vote. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

5. Resolution 2013-04: FY 2014 Virginia Retirement System Member Contribution Rate

Town Administrator Barkley explained that this item deals with a commitment to cover 3% of the 5% contribution to the retirement system, on behalf of employees of the Town. Mayor Ramsey expanded upon the explanation regarding this. Vice-Mayor Graham then made a motion **to approve Resolution 2013-04: FY 2014 Virginia Retirement System Member Contribution Rate**; Councilperson Klipple seconded the motion. There was no discussion. The motion carried by 5-0 on a voice vote. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

6. FY 2014 Trash and Recycling Collection and Removal Contract

Town Administrator Barkley explained that this is a simple renewal, with no changes from the current contract. Mr. Barkley suggested the Council approve this contract, although they are under no obligation to do so. Councilperson Botsch made a motion **to approve the addendum to our contract with American Disposal Services, Inc., to extend the current services at the same rate for one year, beginning July 1, 2013**; Councilperson Heston seconded the motion. The motion carried by a vote of 5-0, with the vote recorded thus:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

7. AT&T Cellular Equipment – Lease Amendment

Mayor Ramsey reported that Town Attorney Gilmore has approved this lease. Town Administrator Barkley noted that there is a minor increase in the weight of the replacement equipment, and that the payment made by AT&T will increase by 3%. Councilperson Prack then made a motion **to accept the amendment, as written, for the Town's Site Lease Agreement with AT&T Mobility Corporation**; Councilperson Klipple seconded the motion. There was no further discussion. The motion carried by a vote of 5-0, with the vote recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

8. Water Use Restrictions

Vice-Mayor Graham explained that the new wells are “doing well,” and Utility Staff feels it is no longer necessary to continue voluntary water conservation. Councilperson Botsch discussed reasons he favors removing the restrictions. Following this, Vice-Mayor Graham made a motion **that the Town remove voluntary water restrictions**; Councilperson Klipple seconded the motion. The motion carried by a vote of 5-0, with the vote recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

IN RE: REPORTS

1. Town Administrator’s Report

Town Administrator Barkley noted that his reports are provided in written form, and that much of the information had already been covered at this evening’s Council meeting and at committee meetings. Mr. Barkley thanked the Council and Mayor for the privilege of working with the Town, and noted that he will be in the office for two to three more weeks. Mayor Ramsey stated that he is sad to see Mr. Barkley go, and that Greene County will benefit from his expertise. All of the Council Members thanked Mr. Barkley for his service. Councilperson Botsch asked if the 2013 audit is just starting. Town Administrator Barkley stated that it is; that Mr. Mitchell will begin the audit in July, and will plan to present his report to the Council in October. Mr. Barkley noted that Town Treasurer Wolford will handle this issue. Vice-Mayor Graham asked if we have lost our Community Policing officer permanently; Town Administrator Barkley stated that he has had no indication a new officer will be assigned, but has been discussing this with the Sheriff’s Office representative for this area. Vice-Mayor Graham also noted the recent water damage to the ceiling at the Town Office, and asked if it should be inspected. Town Administrator Barkley stated that the area could be scraped and painted, that money should be available for that. Councilperson Heston asked if the Sheriff’s Office should be billed for the repairs, as the damage originated from their office upstairs. Council Members

expressed concern that there may be damage that is not visible. Town Administrator Barkley stated that he would check the damage both upstairs and downstairs. Town Administrator Barkley noted that this issue could be pursued through the Loudoun County GSA; Mayor Ramsey asked that this be done.

2. Town Planner/Zoning Administrator's Report

Town Planner/Zoning Administrator Kinsley noted that his report is before each Council Member. Mr. Kinsley highlighted coordination with the County regarding the Zoning Ordinance Amendment required in order to supply utilities to the new County facility (Western Loudoun Sheriff's Office Substation). Town Planner/Zoning Administrator Kinsley presented a draft letter written in opposition to this, and stated that he is open to ideas from Council regarding this concern. Mr. Kinsley will reply to this on Monday (June 24, 2013). Mr. Kinsley thanked the Council for the privilege of working here for six and one-half years; the Mayor and Council thanked Mr. Kinsley for his service. Mayor Ramsey stated that he hopes Mr. Kinsley enjoys his retirement, and that it is definitely well earned. Councilperson Botsch asked if Town Planner/Zoning Administrator Kinsley had contacted Rob Lohr regarding the taping system using CDs that his office utilizes. Mr. Botsch noted that this may be the type of system the Town would want to begin using, in order to save the information in a digital format; he asked that this be investigated. Vice-Mayor Graham asked for an e-mail address that Council Members could continue to use for Mr. Kinsley. Town Planner/Zoning Administrator Kinsley stated that he will continue to check his Town e-mail account. Town Administrator Barkley stated that he will send out a list.

3. Mayor's Report

Mayor Ramsey reported that he attended a meeting regarding the proposed fire station; he also met with the County regarding Sleeter Lake Park. Mr. Ramsey noted that he received just today a letter of interest from Mr. Fred Lyne regarding the vacant Town Council position. Mayor Ramsey reported that Mr. Lyne has been a resident since 2007, and lives at 1 Harmon Lodge Way; he would be available to attend the Council's July meeting. Councilperson Heston asked how the Council would go about installing Mr. Lyne in the vacant position, which Mayor Ramsey explained. Vice-Mayor Graham asked if Mr. Lyne would need to be sworn in; Mayor Ramsey stated that he would be, in order to vote, but that he could sit in on a meeting without being sworn in. Mayor Ramsey stated that Mr. Lyne could be appointed to the Council in absentia, or that Council could wait until the July meeting to appoint him. Also, a special meeting could be called. Following this discussion, Vice-Mayor Graham made a motion **to appoint Mr. Fred Lyne to serve in the vacant position on the Round Hill Town Council, to expire on June 30, 2014**; Councilperson Heston seconded the motion. Councilperson Botsch stated that he feels Mr. Lyne would be a good addition to

the Council. The motion was then voted upon, and carried by a vote of 5-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

Mayor Ramsey stated that he will inform Mr. Lyne of the Council's decision. Councilperson Botsch asked if Mayor Ramsey has recently spoken to anyone regarding the Franklin Park Trail Project; Mr. Ramsey noted that he has not. Town Administrator Barkley noted that he will follow-up on this project. Discussion ensued regarding the plans for the Franklin Park Trail Project.

4. Utility Operations, Public Facilities, and Projects Committee

Vice-Mayor Graham reported that she has an update from Keith regarding Prime, and asked if that should be discussed in the Executive Session; it was decided that it should. Mrs. Graham noted that Town Administrator Barkley had prepared this report, which is included in each Council Member's packet.

5. Administration and Communications Committee

Councilperson Heston discussed the update on LOGICS. Town Treasurer Wolford requested that the Town wait until the end of August, when two other jurisdictions which use the LOGICS tax program complete their work, in order to see if they are happy with the program. Mrs. Heston reported that the Committee is looking into the Town's website, and how it is being used. Finally, Councilperson Heston reported that the Committee held an Executive Session in order to discuss vacancies.

6. Land Use Committee

Councilperson Botsch reported on the update from Mr. Bowers regarding Sleeter Lake Park, noting that the park will be completed in two phases. The costs associated with each phase were presented. At present, the Town is waiting to hear from the County regarding if a Special Exception will be required for the floating dock. Councilperson Botsch noted that Phase 1 will include access from the street, inclusion of picnic tables, removal of existing structures and debris, and the addition of a sign. Mayor Ramsey noted that some of the costs of this project may be applicable for grant funding. The County was informed that the goal is to have this open in some fashion by summer 2014, which will incur expenditures beginning in the spring. It was reported that the grant is a 50-50 grant; financial assistance from the County probably will be requested. The Committee provided

an update on the Main Street Enhancement Project. Town Planner/Zoning Administrator Kinsley obtained the plans for the Franklin Park Trail Project from the County, in connection with this. Mr. Bowers is in the process of filing two waivers with VDOT, one regarding the width of the sidewalks, another regarding the grass strip. Councilperson Botsch outlined the schedule for this project going forward. Councilperson Botsch reported that the parking ordinances provided by Deputy Cooper have been shelved; the Committee is receiving completely different instructions/interpretations of the law from other Sheriff's Office sources. Councilperson Botsch noted that the committee also discussed the issue of a new/refurbished fire station. Vice-Mayor Graham reported that she has spoken with a resident of Lake Ridge whose spouse is interested in serving on a committee regarding the park. Also, the utilization of personal property in connection with the Main Street Enhancement Project was discussed, with Council Members noting that speaking with each property owner would probably show them to be amenable to the process.

IN RE: COUNCIL COMMENTS

Councilperson Botsch thanked Mr. Kinsley and Mr. Barkley for their service to the Town, and wished them well in the future. Councilperson Heston asked Mayor Ramsey about the check to Brothers Paving; Mayor Ramsey noted that it had been set aside pending completion of work requested. Councilperson Heston also thanked Mr. Kinsley and Mr. Barkley, as did Councilperson Klipple. Vice-Mayor Graham reported that all expenses for the Hometown Festival, with the exception of the cost of Sheriff's Office staffing, were covered by the income from the event. Mrs. Graham also thanked Mr. Barkley and Mr. Kinsley. Councilperson Prack thanked both Mr. Kinsley and Mr. Barkley, and wished them well in the future, as did Mayor Ramsey.

IN RE: EXECUTIVE SESSION

Vice-Mayor Graham moved that the **Round Hill Town Council convene in Closed Session to discuss pending and probable litigation in re: to utility and zoning matters as authorized by Code of Virginia of 1950, as amended, Section 2.2-3711(A)(7)**; Councilperson Klipple seconded the motion. Councilperson Heston asked if discussion of personnel issues could be added. The amendment was accepted by Vice-Mayor Graham (mover) and Councilperson Klipple (second). A voice vote was held, with the motion carrying by a vote of 5-0. The vote is recorded thus:

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

Mayor Ramsey called a recess, in order to clear the room, at 10:11 p.m.

IN RE: MEETING ADJOURNMENT

The Town Council exited closed session at 11:05 p.m. with the following motions:

Motion to resume open session by Vice-Mayor Graham, seconded by Councilperson Klipple. Passed 5-0.

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

Motion to certify no items discussed that were not exempt from open session by Vice-Mayor Graham, seconded by Councilperson Klipple. Passed 5-0.

<u>MEMBER</u>	<u>VOTE</u>
Mary Anne Graham	Aye
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Christopher J. Prack	Aye

The regular meeting was adjourned by Mayor Ramsey at 11:06 p.m.

Respectfully submitted,

Scott T. Ramsey, Mayor

Debra McDonald, Recording Secretary