

**ROUND HILL TOWN COUNCIL
REGULAR MEETING MINUTES
May 21, 2015**

A regular meeting of the Round Hill Town Council was held in the Town Office, 23 Main Street, Round Hill, Virginia, on Thursday, May 21, 2015, at 7:30 p.m.

Council Members Present

Scott T. Ramsey, Mayor
Mary Anne Graham, Vice-Mayor
R. Daniel Botsch
Janet L. Heston
Clarkson J. Klipple
Frederick J. Lyne (arrived at 7:38 p.m.)
Christopher J. Prack

Staff Members Present

Buster Nicholson, Town Administrator
Melissa Hynes, Town Planner/Zoning Administrator

Others Present

Elizabeth Wolford, Town Treasurer
Clinton Chapman
Amanda Imthurn
Olivia Reed
William Reed
Jennifer Imthurn
Jane Ford
Bob Lanzer
Matt Renner

IN RE: CALL TO ORDER

Mayor Ramsey called the meeting to order at 7:32 p.m.; a quorum was present.

IN RE: PLEDGE OF ALLEGIANCE

Vice-Mayor Graham led those present in the Pledge of Allegiance.

IN RE: PUBLIC COMMENT

Mayor Ramsey then opened the meeting to public comment. Mr. Ramsey stated that the Girl Scouts in attendance will make their presentation following any other public comment. The Mayor asked that anyone speaking state his/her name and address for the record, and try to keep their comments to five minutes. Mr. Matt Renner, 35778 Chapel Hill Court, Round Hill, representing Boy Scout Troop 2011, then spoke. Mr. Renner asked that his troop be placed on the Town Council's June Agenda, explaining that they would like to assist Round Hill in the planning and running of a fall 5K race. Mr. Renner stated that they have ideas in place for the event, but would like to request assistance from Town representatives, as they have experience in staging such an event. Mr. Renner explained that the troop would like to make a formal presentation to the Council at next month's meeting. Mr. Renner thanked the Council. Vice-Mayor Graham asked if the troop is going to charge participants; it was noted that they are, and that the proceeds would go to the troop. Mayor Ramsey suggested that the troop contact Sean Loy or Tom Duggan, who are involved in the Hometown Festival 5K; Vice-Mayor Graham stated that Council can provide their contact information. Mr. Bob Lanzer, also representing the troop, thanked the Council for their assistance. Following this request, Amanda Imthurn, of 17355 Arrowood Place, and Olivia Reed, of 17304 Roundmont Place, read a letter they sent to the Town Council on May 10, 2015. They stated that their Girl Scout Troop, #6878, of Round Hill, is undertaking, as their Silver Project, the administration of the organic garden at Round Hill United Methodist Church. Ms. Imthurn and Ms. Reed provided a brief history of the garden, and explained that the garden helps to provide food for the church's food pantry and for the Tree of Life food pantry in Purcellville. They further explained that they are requesting an 8,000 gallon credit for the water/sewer usage at the garden, similar to the credit given to the Community Garden, and noted that they expect the highest usage to occur between April and September. They thanked the Council for their consideration of this request in support of the troop's Silver Project. Council decided that this issue will be taken up during the Business Items portion of the meeting. There was no further Public Comment.

IN RE: APPROVAL OR AMENDMENT OF AGENDA

Vice-Mayor Graham **made a motion that the Agenda be approved, with the addition of Approval of Water and Sewer Ordinances to be published in the Public Hearing, under Action Items, and under Business Items, the addition of Town Council Committees;** Councilperson Klipple seconded the motion. Mayor Ramsey clarified these additions. Town Administrator Nicholson requested that Business Item #6, Well Fencing, be added also. Both Ms. Graham and Mr. Klipple agreed to this addition. There were no further amendments, and no discussion. A vote was then held; the Agenda was approved 6-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

IN RE: BUSINESS ITEMS

1. Water and Sewer Credit Requests

The request by the Girl Scout Troop, made during the Public Comment portion of the meeting, was dealt with first. Vice-Mayor Graham **made a motion that the Council approve an 8,000 gallon credit**; Councilperson Klipple seconded the motion. Mayor Ramsey stated that the dollar amount of the credit comes to approximately \$160.00. Councilperson Heston asked if the Community Garden is still getting gray water for their use; Mayor Ramsey stated that they are not. Mr. Ramsey also explained that, if the credit is approved, it will come from the General Fund. Councilperson Botsch asked if Council will have a basis to deny anyone making such a request, if this request is granted; Mayor Ramsey noted that the Ordinance does allow for providing credits, and stated that this is in the vein of a charitable donation. Councilperson Botsch cited the issue of placing ads on the Town's website, which Town Attorney Gilmore explained may not be limited – once one ad is accepted, all must be; Mayor Ramsey noted that allowing for ads creates a public forum, and stated that it is a different issue from a providing for a charitable donation. Councilperson Lyne stated his feeling that the precedent was already set with the granting of a credit to the Community Garden. Town Treasurer Wolford explained that the Community Garden is not billed until it reaches its limit; discussion regarding the previous use of gray water, and how the Community Garden began using tap water, ensued. Councilperson Heston noted that she also is concerned about setting a precedent. Councilperson Lyne stated his belief that each waiver stands on its own, and thus this would not be setting a precedent. Mayor Ramsey noted that the Town currently does not have a formal process for determining which charities to support, and in what manner; Mr. Ramsey also noted that, usually, charitable donations are small. Vice-Mayor Graham asked from where the church garden obtained its water last year; it was explained that it was from the church's tap. Councilperson Heston asked if this would come from the current year's budget or next year's, or if the amount would be credited on a monthly basis; Mayor Ramsey noted that this issue remains to be decided, but would probably be handled by effecting a budget adjustment. Following this discussion, a vote was held; the motion was approved 5-0, with Councilperson Heston abstaining. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Abstain
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Mayor Ramsey asked the Girl Scout representatives to devise a plan to account for their usage; Miss Imthurn explained the plan they will use in order to track water use.

The Council then took up a second request for a credit. Vice-Mayor Graham noted that she appreciates Ms. McGaha's work in providing the billing information, and made a request that the Utility Committee explore further the issue of providing credits. Ms. Graham stated that the process is too imprecise, and brings with it a concern about setting a precedent, and thus asked that a moratorium be set on these requests after this evening's meeting. Ms. Graham explained her belief that further restrictions are needed. Town Administrator Nicholson explained that this specific request is for 8,000 gallons. Mayor Ramsey stated that the Town does not currently have water capacity concerns. Councilperson Prack noted that the customer is still paying for the water; Councilperson Lyne noted that only the sewer portion of the bill will be waived. It was noted that the requesters are not present at this evening's meeting. There was some question as to whether this could, then, be discussed; it was determined that the requesters need not be present for this to move forward. Councilperson Lyne then made a motion **to approve the sewer waiver for Kimberly and David Hargon**; Councilperson Prack seconded the motion. Vice-Mayor Graham asked if the amount of the request should be added to the motion; it was decided this was not necessary. Mayor Ramsey explained that the amount used by these customers will be determined from daily readings; Councilperson Prack asked that the requesters be asked to inform the Town when they are going to be using the water. Councilperson Botsch asked if the subject of summer rates should be discussed at the Utility Committee meeting; Vice-Mayor Graham noted that, previously, using these rates did not work well. Mayor Ramsey requested that any discussion of winter/summer rates be postponed until after completion of the next Rate Study. Councilperson Heston explained her belief that singling out certain usages in providing waivers is bad policy; Councilperson Lyne stated his belief that the requesters are asking for what is already allowed in the Town's ordinance. Councilperson Botsch noted that the customer formally making a request allows for monitoring. It was also noted that anyone requesting such a waiver is required to make the request to the Council for each instance. Mayor Ramsey stated that he supports the Utility Committee holding further discussions on this topic.

Councilperson Prack then requested a call to question; Councilperson Botsch called to question. The vote was then held; the motion was approved 4-2, with Councilperson Heston and Vice-Mayor Graham voting no. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Nay
Clarkson J. Klipple	Aye
Mary Anne Graham	Nay
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Mayor Ramsey instructed Staff to coordinate this request.

2. Budget: General Fund

Mayor Ramsey stated that this is on the Agenda simply because it was on the calendar for budget discussions. Vice-Mayor Graham asked to clarify the question regarding treatment of Well 22-A under green sand; Mayor Ramsey explained that Mr. Lane was instructed to look into the issue, but that undertaking a project of this sort is not in the budget. Mr. Ramsey further explained that this would need to be added to the budget, if it is to be undertaken for the coming fiscal year. Mayor Ramsey provided a more detailed explanation of this potential project for Council Members' information. Vice-Mayor Graham then suggested that Council wait to receive Mr. Lane's report, and asked if a mid-year budget adjustment could be made if it was decided to move forward; Mayor Ramsey stated that a budget amendment could be made, or that the project could be delayed until FY 2017. Vice-Mayor Graham stated that she would like to see the project go forward as soon as possible. Mayor Ramsey explained that there is no action to be taken by the Council on this item; the budget has been advertised and the Public Hearing will be held on June 4th. Mr. Ramsey further explained that the budget will be adopted at the June Town Council Meeting. Councilperson Lyne asked if the budget is still open to revisions. Mayor Ramsey stated that it is, with some provisos -- decreasing the budget or shifting items in a single category from one line item to another would be allowed, however, increasing the budget or making a significant change in one of the approved category items would require readvertisement. Mayor Ramsey further explained that, in order to accommodate an increase or significant change, at this point it would be best to adopt the budget and then pursue a budget amendment after the beginning of the fiscal year. Councilperson Lyne then asked about the inclusion of the purchase of speed signs, discussed last year and tabled until discussions were held on the FY 2017 budget; Mr. Lyne noted that no further discussions on that topic were held. Mayor Ramsey explained that the signs would be a General Capital item, and explained that the best way to go about including the funding

during this budget cycle would be to identify another General Capital item for which the funding could be shifted to the purchase of signs, or which could be delayed and the funding subsequently used for the signs. Town Administrator Nicholson noted that a study recently conducted regarding speeding in Round Hill showed that it is not a really an issue, that instances of speeding are few; a Sheriff's Office representative agreed with this conclusion. Mayor Ramsey asked Mr. Nicholson to e-mail the results of the study to Council Members. Town Treasurer Wolford explained a CIP Transportation Line Item which could be used to provide funding for the signs. Mayor Ramsey explained that it would be necessary to make this change prior to a vote being held on the budget. Councilperson Heston asked if the sign would be mobile or stationary; Councilperson Lyne explained that it would be mobile, the Sheriff's Office would move it, etc., but that the Town would own the unit. Councilperson Botsch asked if Staff knows the average property assessment increase for Town properties for this year; Town Administrator Nicholson stated that he does not know the average, just the total. Town Treasurer Wolford noted that she could provide the equalization sheet to Council Members. Mayor Ramsey explained that the equalized rate does not include new construction, and explained that comparing the old tax rate with the new equalized rate would provide that percentage. There was no further discussion of the budget. Mayor Ramsey explained that four Council Members must vote "yes" in order for the budget to be adopted, and that the vote will be held at the June 18th Town Council meeting. There was brief discussion of which Council Members would and would not be in attendance at the meeting; it is believed that at least four members will be present.

3. Evening Star Drive Raw Water Line

Mayor Ramsey stated that this is an emerging issue, and that there is a memo in each Council Member's packet regarding this topic. Mr. Ramsey explained that a proffer has been negotiated with the developer of the Creekside subdivision, which would allow for the Town to install a raw water line pipe along Greenwood Drive; the installation of this line would allow for water from Well 719 to be transported part of the way to the treatment plant. It was noted that this has been included in the forthcoming budget. Mayor Ramsey stated that the new development is that the building of Evening Star Drive will begin in approximately six weeks, rather than in the approximate two-year time frame the Town originally thought would occur. Therefore, the decision facing the Council this evening is if the Town should move ahead with the placement of the raw water line for this additional distance, while Evening Star Drive is under construction. Councilperson Heston asked the amount budgeted for this project; Mayor Ramsey stated that a little less than \$80,000.00 was budgeted, which would allow for the line to be installed the length of Greenwood Drive. The memo provided by Town Engineer Lane explains roughly the cost of extending the line down Evening Star Drive. Councilperson Heston asked from where the funding for this would come, and if it would take the Town partially into the next fiscal year.

Mayor Ramsey stated that this would probably come out of FY 2016 monies. Mr. Ramsey asked if a budget amendment would be required to take the funds from FY 2015 monies, and if there is \$180,000.00 unspent in the current year's budget; Town Treasurer Wolford explained that the Utilities CIP portion of the budget before the Council has the to-date information included, and explained unspent monies currently available in the FY 2015 budget. Mayor Ramsey stated that this can be discussed further at the June Council Meeting; Councilperson Heston expressed her concern that that would be too late. Town Treasurer Wolford explained how a budget adjustment could be affected in order to include more funding in the FY 2016 budget, with a Public Hearing to be held later. Mayor Ramsey then suggested that a budget adjustment to this year's fiscal budget be done at this evening's meeting, in order to provide budget authority for the rest of this fiscal year; then, if adjustments need to be made to the following year's budget, they can be dealt with at the June Town Council Meeting. Discussion ensued regarding the amount of funding required to go ahead with this project, and the amount of funding in the current fiscal year's budget; it was determined that monies exist in the current budget to cover the costs of the Evening Star portion of the project. Mayor Ramsey then suggested that Council affect a budget adjustment at this evening's meeting. Town Treasurer Wolford further clarified that, if the project is started before July 1st, this can be done. Vice-Mayor Graham asked if a "comfort level" exists that the project will begin in the May-June time frame; Town Planner/Zoning Administrator Hynes stated that she has spoken with the developers and they are very serious about beginning this work. Mayor Ramsey then explained the amount of funding (\$137,500.00) programmed for the Yatton Water Line, which will not be spent this fiscal year, and doubtfully will be spent in the next fiscal year, and asked if Council wants to affect a budget adjustment to rededicate that amount to the Well 719 Raw Water Line. Councilperson Prack then made a motion **that Council make a budget adjustment to reappropriate the money for the Yatton Road Project to the Well 719 Raw Water Line**; Councilperson Lyne seconded the motion. Councilperson Heston asked to clarify that money is budgeted in the FY 2016 budget for the Greenwood Drive portion of this project; it was noted that that funding is budgeted, and that the amount is \$77,000.00. Mayor Ramsey explained that this would get the raw water line from the Greenwood Drive road sign to the intersection coming into Town; the line would still need to be brought under the road and into the plant, plant modifications would need to be made, and the line would still need to be extended from the Greenwood intersection to the well. These steps all represent additional costs. Vice-Mayor Graham called the question; a vote was held and the motion was approved 6-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Mayor Ramsey stated that the motion carried unanimously, the budget is hereby adjusted, and the Treasurer may reflect that in the budget.

4. Comprehensive Plan

a. Land Use Bays

Town Planner/Zoning Administrator Hynes presented this item, noting that this is still in draft form and that work will continue on the Comprehensive Plan update for the next six months. Land Use Bays refers to land around the Town which is currently vacant; the goal is to update the Comprehensive Plan in a way that would provide guidance on the possible use of these properties, if they were ever to be rezoned or subject to a boundary line adjustment. Ms. Hynes referred to a map of the Town and surrounding areas, in order to point out these parcels. To the northeast of the Town are eight 50 acre parcels, which are zoned in a manner that requires they not be subdivided – these parcels must be no less than 50 acres. This land is known as the Lerner Estate, and is currently under a conservation easement. Town Planner/Zoning Administrator Hynes presented a hypothetical future scenario concerning this property (proffer amendments and a land swap to satisfy the conservation easement), but noted that there is a long-standing goal to provide for a green belt around Round Hill and, therefore, the Town would not support building on this land. Ms. Hynes then pointed to the two parcels on the northwest corner of the Town, totaling 202 acres, and explained that they are owned by one individual who has established a vineyard there; thus, there is very little possibility that the Town will grow in that direction. Ms. Hynes noted that possible uses for this property could be included in the Comprehensive Plan, in the event the property were ever to be sold. Mayor Ramsey asked if there is a conservation easement on any of this property; it was noted that there is not. Town Planner/Zoning Administrator Hynes then referenced property on the west side of Town, near the site of the Sheriff's Office Substation, noting that there are 35 acres there, divided among three different land owners. Ms. Hynes referenced a conversation she recently had with Mr. Powers Thomas, one of the owners, noting that both she and Mr. Thomas envision using land in that area to provide homes for senior citizens, or homes for first-time homebuyers. The goal is to provide homes with a smaller footprint, but to avoid building additional townhouses. Ms. Hynes encouraged Mr. Thomas to provide input

for the Comprehensive Plan update on his vision for that land. The area south of Town was then discussed, with Ms. Hynes explaining that any change to the water service area at this site must come from the County, via their amendment of their Comprehensive Plan. It was noted that the Town can include their vision for this land in the update of the Comprehensive Plan, but that the County ultimately is the entity which would make any changes to the use of this land. Mayor Ramsey clarified that these “rules” apply as long as the land there is in the JLMA; however, if a boundary line adjustment were made and the land were brought into the Town’s service area, the Town would have more control of possible future uses of this parcel. The County would have to support this boundary line adjustment. Town Planner/Zoning Administrator Hynes pointed out that this land is adjacent to the Town proper on several fronts, and discussed the aspirations of land owners in this area. Ms. Hynes presented ideas put forth for the possible future use of this land, by the Land Use Committee and by Staff, either mimicking the R-2 zoning of the Lake Ridge development, or for use as low-impact commercial. Ms. Hynes presented several low-impact commercial uses, such as a nursing home, an agricultural or brewery incubator, or a satellite campus for a college. It was explained that these uses would bring additional tax revenue to the Town without having the impact of a shopping center. Town Planner/Zoning Administrator Hynes then spoke about conversations she has had with Mr. Lowry, the resident instrumental in the building of Sleeter Lake; Mr. Lowry owns eight acres there, and does not want it to be subdivided. Ms. Hynes explained that language could be added to the Comprehensive Plan which would help to protect Mr. Lowry’s eight acre parcel. Mayor Ramsey also suggested that a conservation easement could be placed on that land. Ms. Hynes also reported that a local college student is going to compile an oral history of Mr. Lowry and the building of Sleeter Lake. Town Planner/Zoning Administrator Hynes then spoke about the four Yatton Road lots, explaining that the cost of extending water and sewer service to these lots cannot be recouped, due to the fact that only four houses may be built there. Ms. Hynes noted that there is an unusual easement on the first two lots, and explained that the owner of the third lot is considering buying the other three lots in order to build smaller homes on the parcel. Mayor Ramsey referenced the Yatton Loop project, explaining that it is a water system project which is envisioned to be undertaken in the next five years. Mr. Ramsey explained the scope of the project, which would provide a loop in the current system, going from the intersection of Hayman Lane and Yatton Road to Well 12. It was explained that there are two developments in this area which could, under the current configuration, possibly be cut off from the rest of the water/sewer system; this loop would prevent that possibility. Town Planner/Zoning Administrator Hynes explained that she is looking for parcels which could be used for building smaller footprint homes. Ms. Hynes noted that these are the first six areas she wants to discuss in the update of the Comprehensive Plan, and that she will present more areas in the future. The ultimate goal is to include a map of these areas in the Comprehensive Plan. Ms. Hynes asked that Council Members provide feedback regarding this to her; Councilperson Botsch noted that Council Members can bring their comments to the

June Land Use Committee meeting, as well. Vice-Mayor Graham expressed her concerns, regarding these possible land uses, of the ability of the Town to provide well and sewer capacity. Ms. Graham also noted that upgrading the treatment facility to the needed capacity would require an amount of land and a scope of infrastructure which the Town does not possess. Town Planner/Zoning Administrator Hynes noted that any plans for future growth of the Town ultimately does rest on the capacity which exists to provide utility services. Ms. Hynes also stated that her goal, in the update of the Comprehensive Plan, is to provide only for the growth which is feasible. Ms. Hynes also stated that, upon receipt of all the necessary information, she will revise her growth projections. Mayor Ramsey explained parameters governing the operation of the current treatment facilities, including percentages of use which trigger the need for expansion plans. Mr. Ramsey explained that Town Engineer Lane has forecast that reaching 2,000 ERC's (Equivalent Residential Connections) would put Round Hill at the limit of its capacity; the Town is currently at approximately 1,400 ERC's. Mayor Ramsey also explained that the 2,000 number does not take into account any of the Land Use Bays under discussion this evening; Vice-Mayor Graham also noted that the potential commercial development on the east side of Town needs to be considered in this. There was brief discussion of the point at which capacity would be reached. Town Planner/Zoning Administrator Hynes also noted that, at most, development in the areas under discussion would total approximately 75 homes. It was also noted that three of the six areas under discussion this evening will likely never be developed. Mayor Ramsey stated that, if the Town is to consider additional development, the expansion of the utility system also must be considered. Councilperson Klipple stated that he is not opposed to the construction of townhouses, and explained his reasoning; Town Planner/Zoning Administrator Hynes stated that that is good to know, as she was under the impression that the Council, as a whole, was opposed to their construction. Ms. Hynes also discussed townhouse construction styles which present different facades, which do not look like "cookie-cutter" townhouses, as well as the potential for construction of duplexes or cottages. Mayor Ramsey asked if the County has recently undertaken housing evaluations for western Loudoun, showing any known deficits for multi-family or townhouse-type housing; Town Planner/Zoning Administrator Hynes stated that she requested this information from the County, and received a 2006 assessment – an update of this will not be done until next year. Mayor Ramsey stated that his understanding is that the largest deficit is in multi-family housing, such as apartments. Town Planner/Zoning Administrator Hynes put forth possibilities for providing such housing, such as turning a large, older home into apartments; this would provide the façade of a single-family dwelling, but would provide for the needed multi-family use. Discussion ensued of how to include language in the Comprehensive Plan which would encourage this type of housing. Mayor Ramsey stated that he is supportive of these types of housing, if the County has identified them as a need for this area. Town Planner/Zoning Administrator Hynes asked if Council would like to take a verbal vote on this subject, or if there is some other way they would like to move forward on this. Discussion of zoning in Round Hill ensued, as well as the types of

development Council Members prefer. Town Planner/Zoning Administrator Hynes suggested that the names of housing be put aside in favor of the look of the housing, in making decisions regarding the types of homes to be built. Council Members provided their input on the types of homes they prefer be built. Vice-Mayor Graham noted her wish that design could be legislated; Mayor Ramsey stated that additional rezoning, as opposed to by-right development, can help to control the look of new housing. Town Planner/Zoning Administrator Hynes and Mayor Ramsey explained how the Comprehensive Plan could be written to facilitate the goal of controlling the look of housing. It was noted that the only realistic way to control housing costs is to provide homes with lower square footage. Mayor Ramsey noted that the cost of housing needs to be based on market forces; Councilperson Botsch agreed, providing an example of the attempt to force lower costs for housing in his home state, which ultimately failed. Discussion ensued regarding keeping the traditional “feel” of Round Hill in future growth, as well as how to zone future development in order to mix different types of housing. Town Planner/Zoning Administrator Hynes stated that she will compile information on these topics for the next presentation. Councilperson Botsch noted that green space needs to be included in these plans; Councilperson Heston raised the issue of the Town being unwilling to accept/provide maintenance on green space. Council discussed ways to accomplish the goal of providing green space. There was no further discussion.

b. Goals, Objectives & Strategies

Town Planner/Zoning Administrator Hynes requested comments from Council Members, which she will use in revising the four chapters. Ms. Hynes explained that LID stands for Low Impact Development, in response to a question from Councilperson Heston. Councilperson Botsch asked that these four chapters be kept on the agenda for the Land Use Committee meeting to be held in June.

5. Council Committee Appointments

Vice-Mayor Graham explained that a request has been made for the appointment of an additional member to the Utility Committee, and noted that she prefer this not be referred to the Utility Committee, as Mayor Ramsey stated it had been. Ms. Graham asked if guidelines for these appointments should be established, and if limits should be placed on the number of members of each committee. Mayor Ramsey stated his belief that the main guideline should be if the committee believes a potential appointee would be a valuable member of the committee. Councilperson Lyne asked Vice-Mayor Graham for more specifics regarding her concerns; Ms. Graham stated that there are two issues, one of which is that if committees become too large, they become ineffective. Mayor Ramsey stated that this issue dovetails with a concern he has, and highlighted the example of every Council Member attending the Land Use Committee meeting. Mr. Ramsey stated that the committees are supposed to be comprised of a small number of members who become experts in a specific field and can spend the time to dig into a topic more deeply; this helps to provide for the efficient use of time at Town Council meetings. Mayor Ramsey provided

a brief history of the scheduling of Council meetings, noting that the decision to limit those meetings to one a month was predicated upon the committees conducting their work at their own meetings, and thus making the use of time at Council meetings more effective. Mayor Ramsey stated that, in his mind, it seems this has begun to regress a little bit, particularly in regards to the Land Use Committee. Councilperson Botsch (Chair of the Land Use Committee) stated that he agrees with Mayor Ramsey, but noted that it seemed to make sense that more Council Members attend in planning for the Main Street Enhancement Project; Mr. Botsch stated that, generally, committee meetings go more smoothly when the number of attendees is limited. Councilperson Prack noted his concerns, as a member of the Land Use Committee, regarding the inefficiencies that occur when attendance is large. Vice-Mayor Graham stated that her concern is that issues seem to be dealt with in committee, and then are re-opened at Town Council meetings. It was noted that there is a desire on the part of Council Members to be involved in everything, but that there needs to be trust in each committee to do its work and return to the Council with its suggestions. Vice-Mayor Graham reiterated her concern that, regardless of whether attendees are Council Members or not, there are too many people on the various committees. Councilperson Lyne asked to clarify the number of members of the Utility Committee; it was noted that there are three members, and that a resident serves as a committee member, as well. Councilperson Botsch noted that, as the issues which come before the Utility Committee affect residents outside of the Town's limits, it seems to make sense that a member of the committee represent that constituency. Mayor Ramsey noted that there were formerly sub-committees to the Land Use Committee on which residents from outside the Town's boundaries served, in response to a question from Town Planner/Zoning Administrator Hynes. Mr. Ramsey also noted that the Hometown Festival Committee is a sub-committee of Land Use. Mayor Ramsey suggested that issues dealing with Utility Committee meetings be dealt with by the committee; Vice-Mayor Graham stated that she feels this discussion has gotten off-track, and noted her belief that there should be a limit to the number of appointees to committees who are not Town Council members. Mayor Ramsey again stated that, generally, if a citizen shows an interest in serving on a committee, he is willing to appoint that person; he will, in the future, take the committee's recommendation to appoint very seriously. Discussion ensued regarding who may vote in committee meetings, as well as who may serve on various committees. Mayor Ramsey noted that the other topic brought forth in these discussions is the number of Council Members who attend committee meetings, and suggested that Council Members try to limit their attendance to meetings during which special topics (such as the Main Street Enhancement Project) will be discussed. Councilperson Botsch noted that the Comprehensive Plan update process is presented both to the Land Use Committee and to the Council, therefore Council Members who do not attend Land Use will still be receiving the information. Councilperson Prack noted that the main topic of discussion for the Planning Commission is the Comprehensive Plan update, and suggested that interested Council Members attend those meetings instead. Councilperson Heston noted that a main point of discussion this evening is that committees were originally created in order to deal with specific issues, and thus streamline Town Council meetings; therefore, the committees

and their membership need to determine how best to accomplish that goal. Mayor Ramsey stated that it is the consensus of the Council that committees focus on committee business, and that committee business be handled for the benefit of the appointed members, not the non-appointed attendees, and that non-appointed attendees defer to the committee members so they can complete their work. There was further discussion of issues surrounding Land Use Committee meetings.

6. Well Fencing

Mayor Ramsey noted that Councilperson Lyne requested this topic be added to the Agenda; Mr. Lyne stated that he feels the recently installed fencing looks terrible. There was brief discussion among Council Members regarding the use of painted fencing, which would be less visible. Mayor Ramsey explained that Town Administrator Nicholson had researched the possibility of applying a coating to the fencing, at his request; Mr. Nicholson stated that he has received one quote thus far, which came in at \$2,700.00 per fence. Mr. Nicholson also reported that he is exploring the possibility of obtaining grant funding for the installation of future fencing. Town Administrator Nicholson also noted that the Virginia Department of Health has specific requirements for fencing at utility facilities. Mayor Ramsey stated that, in the future, Council Members may review the specs prior to a project going forward. Councilperson Botsch suggested that the Town may want to ask permission from adjacent property owners to plant evergreens at these sites; Mayor Ramsey suggested that this be discussed further by the Utility Committee. Mayor Ramsey asked Council Members if they feel it is worth the cost to coat the new fencing; most Council Members supported coating fencing which is more highly visible, many also feel that planting evergreens is a good idea. Mayor Ramsey explained that the money for this is already in the budget, the issue before the Council at this evening's meeting is if the expenditures should be made. There was further discussion of which fencing should be painted; following which Council decided to paint all the fences and to have the work done during this fiscal year. Council agreed to paint the fences a dark color. Town Administrator Nicholson will research this further and present his findings to the Utility Committee.

IN RE: ACTION ITEMS

1. Approval of Minutes: April 16, 2015 Town Council Meeting

Councilperson Heston made a motion **that the Town Council April 16, 2015 regular meeting minutes be accepted**; Councilperson Klipple seconded the motion. There was no discussion. A vote was held; the motion was approved 5-0-1, with Vice-Mayor Graham abstaining. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Abstain
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

2. Resolution 2015-03 VRS Member Contributions

Town Administrator Nicholson explained this item, noting that this comes before the Council each year. The form comes from VRS and Town Treasurer Wolford fills in the required information. Vice-Mayor Graham moved **that Resolution 2015-03. Member Contributions by salary reduction, be approved;** Councilperson Botsch seconded the motion. There was no discussion. A vote was held; the motion was approved 6-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

3. Board of Zoning Appeals Appointment

Town Planner/Zoning Administrator Hynes presented this item, explaining that Jenny McMahon has requested to step down from her position on the BZA, and that a posting of the vacancy on the Town's website brought about a volunteer for the position quickly. The volunteer is a new resident of the Lake Ridge development; research into a question regarding length of residency yielded no specific requirements. Town Planner/Zoning Administrator Hynes recommends that he be appointed to the Board. Vice-Mayor Graham asked how long the gentleman has lived here; Ms. Hynes stated that it has been approximately two months. Following this discussion, Councilperson Prack moved **that the Town Council appoint Rick Brown to the Board of Zoning Appeals, to serve out the term of previous Board Member Jennifer McMahon;** Councilperson Lyne seconded the motion. There was no further discussion. A vote was then held; the motion was approved by a vote of 4-0-2, with Councilperson Heston and Vice-Mayor Graham abstaining. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Abstain
Clarkson J. Klipple	Aye
Mary Anne Graham	Abstain
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Mayor Ramsey directed the Secretary of the Board of Zoning Appeals to inform Mr. Brown of the appointment.

4. CDBG Cooperation Agreement

Town Planner/Zoning Administrator Hynes explained that the Community Development Block Grant is a federal grant program, under which, if the Town receives a grant, the County administers it for the Town. Round Hill has had a cooperation agreement with the County for this program since 2003, which is renewed every three years. This agreement gives the Town permission to apply for grant funding under this program. Ms. Hynes explained that she is asking Council to not opt out of the agreement; she also briefly explained two amendments to the agreement which the County has adopted. Councilperson Lyne asked why a community would opt out of such an agreement; Mayor Ramsey explained that would likely occur if a community were large enough to have its own office to handle pursuing and administering the grants. There was brief discussion of the mechanics of how this program works, with it being noted that this agreement is basically a place-holder. It was also explained that the Town is not, at this time, actually applying for a grant. Town Planner/Zoning Administrator Hynes again stated that she is asking the Town Council not to opt out of the agreement, and to authorize the Mayor to sign the new amendment agreement. Councilperson Lyne then moved **that the Town Council renew our Cooperation Agreement for CDBG with Loudoun County, and authorize the Mayor to sign the Amended Cooperation Agreement;** Councilperson Heston seconded the motion. There was no further discussion. A vote was held; the motion was approved 6-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

5. RHI Westlake Utilities, 719 Utilities, Westlake WTP

Mayor Ramsey stated that this deals with bond releases for the Westlake subdivision. Town Administrator Nicholson explained that this concerns utility work completed on Airmont Road and across the Lake Ridge subdivision. Mr. Nicholson noted that this consists of one project upon which two bonds were placed. The Town Engineer has given the go-ahead to release the performance bonds; the Town Attorney has reviewed the bonds and found everything in order. Mayor Ramsey noted that these will be replaced with maintenance bonds; Town Administrator Nicholson reported that RHI agreed to 10% maintenance bonds (Code of Virginia only requires 5%).

a. Bond Release Request

Vice-Mayor Graham moved **that the Round Hill Town Council release Performance Bond No. K-08307374, in the amount of \$612,928.80, that guaranteed the construction of Round Hill Rural Estates/Westlake Force Main Project, ID No. THRA-1264810, on the condition that a one-year Maintenance Bond, the amount of \$61,292.88 is received by the Town, prior to the release of the Performance Bond;** Councilperson Klipple seconded the motion. Mayor Ramsey clarified that this work extended the mains from the Town's system, out Airmont Road, across Lake Ridge Estates property, to the Westlake Plant. Councilperson Heston asked to clarify that the amount of the one year maintenance bond is correct; Town Administrator Nicholson noted that it is. Councilperson Heston asked if it is legal and taken care of; Mr. Nicholson stated that it is. It was further clarified that the amount of the maintenance bond referenced in the motion is the correct amount. Mayor Ramsey raised the issue of road damage which occurred during this work, and asked if it has been properly repaired; Town Administrator Nicholson stated that it has, and explained how the repairs were done. There was no further discussion of the motion. A vote was then held; the motion was approved 6-0, and Mayor Ramsey noted that Bond No. K-08307374 is released. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Vice-Mayor Graham moved **that the Round Hill Town Council release Performance Bond No. K-08307362, in the amount of \$297,945.76, that guaranteed the construction of Round Hill Rural Estates/Westlake Utilities Project ID No. PHRA-1264810, on the condition that a one-year Maintenance Bond, in the amount of \$229,794.58 is received by the Town prior to the release of the Performance Bond;** Councilperson Klipple seconded the motion. It was clarified that this does not cover the plant itself, but rather are two bonds which cover one project. There was no further discussion. A vote was then held; the motion was approved 6-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Town Administrator Nicholson explained that the next item of business is the Westlake Water Treatment Plant Performance Bond release. Mr. Nicholson stated that this has been reviewed by the Town Attorney, and was certified as Construction in Substantial Conformance with the Office of Drinking Water. Town Engineer Lane also approved moving ahead with this, noting that substantial completion has been done. Vice-Mayor Graham pointed out portions of the documentation which are not dated; Town Administrator Nicholson stated that copies were made for Council Members' packets prior to the completion of all information, but that the original documents are properly dated. Vice-Mayor Graham then moved **that the Round Hill Town Council release Performance Bond No. 42-BCSGP-7237, in the amount of \$1,521,040.00, that guaranteed the construction of the Westlake Water Treatment Plant, on the condition that a one-year Maintenance Bond, in the amount of \$152,104.00, is received by the Town prior to the release of the Performance Bond;** Councilperson Klipple seconded the motion, noting that the final digit in the Performance Bond number should be "5." Councilperson Lyne asked to clarify that the treatment plant is complete; it was noted that it is. A voice vote was then held; the motion was approved 6-0. Council noted its intention that the two previous votes stand as voice votes, as well. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

6. Resolution 2015-04 Approval and Acceptance of Westlake WTP

Town Administrator Nicholson stated that the final step of the process is to approve and accept the Westlake Water Treatment facility. Town Attorney Gilmore has reviewed and approved all documentation. Mr. Nicholson stated that acceptance of this resolution will accept Wells 7-A and 7-B into the Town's system. Vice-Mayor Graham then made a motion **that the Town Council approve Resolution 2015-04, Approving the Accepting of the Westlake Water Treatment Facility, including Wells 7-A and 7-B;** Councilperson Klipple seconded the motion. Councilperson Heston noted a discrepancy in dates within the document; Town Administrator Nicholson stated that he will correct this discrepancy. A voice vote was held; the motion was approved 6-0. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Christopher J. Prack	Aye
Frederick J. Lyne	Aye

Mayor Ramsey noted that this is the final water facility to be provided to the Town by RHI.

7. Water and Sewer Ordinance Public Hearing

Vice-Mayor Graham noted that Council Members had received a final draft of these ordinances at the last Council Meeting, and stated that everyone was to review and provide any changes. Ms. Graham noted that, due to a miscommunication, it will not be advertised for the Public Hearing to be held on June 4th. Therefore, a separate Public Hearing will be required, and hopefully will be held soon. Ms. Graham asked that Council Members review the ordinance and provide comments by the June Council Meeting.

IN RE: REPORTS

1. Town Administrator's Report

Town Administrator Nicholson reported that there have been issues with SCADA from the water tower being overridden by frequencies there, and that it is suspected they are coming from one of the cellular carriers; a solution is being sought and the issue will be discussed at the next Utility Committee meeting. Mr. Nicholson stated that, at this point, it is uncertain which carrier is responsible. In response to a question from the Vice-Mayor, Mr. Nicholson reported that this has been occurring for approximately two weeks. Vice-Mayor Graham asked if the carriers could be contacted prior to the Utility Committee meeting; Mr. Nicholson stated that he has spoken to Brad Brown regarding this. Councilperson Heston asked why Mr. Brown has been contacted; Mayor Ramsey explained that he is the contact person for the maintenance provider for the tower. Councilperson Prack asked about the item in the report concerning EGGI, asking if the wells noted in the report are observation/test wells or existing wells. It was noted that they are existing wells; Mayor Ramsey elaborated, noting that these wells were part of the Consent Decree package that "didn't make the cut." Town Administrator Nicholson explained that one of the wells is the Simpson Creek well, which was expected to be a high-yield well but which had an unacceptable level of MTBE; the hope is that that level has decreased. Mayor Ramsey noted that the MTBE level in two wells has declined over the past several years. Vice-Mayor Graham asked about fencing at Well 22-A, noting that this is not included in the report and asking if it will be fenced; Town Administrator Nicholson stated that Mr. Lane has strongly suggested that it be fenced. Councilperson Prack stated that fencing is not required; it was noted that that is correct, but that fencing is encouraged. Councilperson Lyne asked about the investigation into the sale of the reservoir; Town Administrator Nicholson explained that he asked the Town Attorney to investigate this issue, and that he would ask her for an update. Councilperson Botsch asked what the activity was behind the gas station recently; various Council Members discussed the activity they witnessed, and Town Administrator Nicholson noted that he was not officially notified regarding the activity. Councilperson Botsch also asked about final preparations for the Hometown Festival; Mr. Nicholson stated that everything is in place, and that he recently received the banquet license, which was the final required item. Councilperson Prack asked if Holtzman Oil Corporation has been contacted regarding middle-of-the-night fuel deliveries; Town Administrator Nicholson stated that he did contact them, but has not heard from them. Mr. Nicholson asked if anyone on Council is aware of any further issues there; Mayor Ramsey stated that he observed a fuel delivery being made during the allowed daytime hours. Councilperson Prack ask that the next possible step, if Holtzman does not comply with the Town's request, be explored; Town Planner/Zoning Administrator Hynes reported that she is working with Town Attorney Gilmore to prepare a letter to Holtzman Oil regarding this. Mayor Ramsey asked about the meeting held on Wednesday regarding the Main Street Enhancement Project; Town Administrator Nicholson stated that the meeting, with

representatives of VDOT and the County, went well. Mr. Nicholson reported that Jim Zellar, of VDOT, has been promoted, and that another representative has been assigned to this project. The new lead produced 154 comments to the Town regarding the project, upon reception of which Mr. Nicholson contacted Mr. Zellar; VDOT then stated that they would reduce the comments and provide them to the Town Engineer. Town Administrator Nicholson reported that he has a rough draft of a Memorandum of Understanding with the County dealing with how this will be approached during the construction phase; currently Mr. Nicholson and the County representative are working on the details of this MOU, prior to it going to the Town Attorney for review. Councilperson Botsch asked if this new lead is also working on the Franklin Park Trail Project; it was noted that he is. Councilperson Botsch asked if the County is viewing these plans as 100% complete; it was noted that they have been as of March. Councilperson Botsch noted that there are still residents who have not been contacted regarding this project. Mayor Ramsey asked if another meeting with the land acquisition firm is in order; Town Administrator Nicholson stated that it is. Mayor Ramsey instructed Mr. Nicholson to schedule this meeting. Town Planner/Zoning Administrator Hynes explained that the Town is working on speaking with residents affected by this project, and that she is unsure how the County will meet its August deadline for contacting all residents. Ms. Hynes also explained that, normally, each property is staked and a meeting is held with the owner at that time; however, for this project all the properties were staked at one time, with the meetings to occur later. Town Planner/Zoning Administrator Hynes reported that the impression was given that the first six packages were ready, but that is not true; Town Administrator Nicholson read part of the communication from the land acquisition company as to why this occurred, noting discrepancies on plats. Councilperson Botsch asked why the company didn't do the surveying first, then develop the packets, and then stake; Town Planner/Zoning Administrator Hynes explained miscommunications regarding this. Councilperson Botsch reiterated his point that it made no sense to stake so far in advance. Mayor Ramsey noted that, if necessary, the properties will be re-staked. Town Administrator Nicholson noted that the staking got the conversation started, and that several land owners are now willing to sign. Several in attendance also noted that the goal, at this point, is to keep changes to the draft plan to a minimum, in order to reduce any confusion; it was noted that there will be the opportunity to make changes going forward. Councilperson Prack asked about the Water Connection Summary, with Town Administrator Nicholson stating that it has changed quite a bit. Mayor Ramsey explained that RHI has been credited for Westlake, which is reflected in this report. This provides for numerous connections to be used in a build-out. Mayor Ramsey reported that, in connection to this report, a lot in the Westlake subdivision is incorrectly marked and needs to be identified; additionally, more lots were defined than were called out in the Consent Decree.

2. Town Planner/Zoning Administrator Report

Town Planner/Zoning Administrator Hynes reported that the Creekside developers have applied for their permit to construct the four-lane extension on Evening Star Drive; this brought about the discovery of problems with the retention pond used in connection with this development. Ms. Hynes noted that she sent a letter regarding this, and received a reply the next day; the problem is being addressed. Town Planner/Zoning Administrator Hynes reported that the Town had its flood insurance visit and passed with no violations. Councilperson Prack asked about zoning violations, specifically at 7 Main Street; Ms. Hynes stated that a letter has been sent, and that this issue is now “on the clock.” It was also reported that three more violations are being addressed. Town Planner/Zoning Administrator Hynes reported that a VDOT maintenance representative was here, and toured areas of concern with her and a member of Supervisor Clarke’s staff; issues of concern will be addressed. Councilperson Botsch asked if this also includes the culvert at Greenwood Drive; Ms. Hynes noted that that project brings with it a \$4 million price tag. It was noted that VDOT will clean culverts at the intersection of Hampton Road and Main Street, and at 36 Main Street, a grate will also be installed at the 36 Main site. The issue of drainage problems on Mulberry Drive was raised; Ms. Hynes reported that the VDOT representative stated that is an improvement issue, not a repair issue, and thus would need to be addressed by a different person. Town Planner/Zoning Administrator Hynes briefly discussed a culvert under Greenwood Drive, which is not in the VDOT right-of-way, and which may be cleaned in order to help with flooding issues for residents there.

3. Mayor’s Report

Mayor Ramsey reported that a Community Water Meeting was held earlier in the week, and that several Council Members attended. Mayor Ramsey provided a prepared presentation at the meeting. Water quality was the main point of the meeting, with Mr. Ramsey noting that there is much community interest in addressing water quality issues. Mayor Ramsey also noted that recent test results do show high levels of iron and manganese in the Town’s water supply. Mayor Ramsey stated that he is glad the Council approved the budget adjustment for the 719 extension, as that is one of the wells showing these increased levels. Councilperson Prack noted that, even if treatment is conducted at the wellhead, the lines will still be full of this matter. Discussion of this issue ensued. Mayor Ramsey noted that this citizen group’s concern at first was rates, and that that morphed into water quality concerns, and that now it is beginning to morph in the issue of boundary line adjustments. It was also noted that another major topic of discussion was the possibility of another entity (such as Loudoun Water) taking over control of Round Hill’s system, or at least providing assistance. Mayor Ramsey explained the structure of Loudoun Water’s community systems, and noted that Round Hill’s system is larger than all their community systems, combined. Mayor Ramsey also reported that the community system rates are rather highly subsidized. Mayor Ramsey also discussed the western

Loudoun Supervisors' efforts to equalize water rates, explaining that, in effect, this would lead to residents of eastern Loudoun subsidizing western Loudoun water users. Vice-Mayor Graham asked how ardent these citizens are in regards to boundary line adjustments being made. Mayor Ramsey noted that the most direct question in relation to this is that "out-of-town" users do not have a direct say regarding the running of the system, even though they make up a majority of the users, which Mr. Ramsey stated is an understandable position; additionally, these residents were under the impression that the difference in water rates is greater than the difference in taxes; Mayor Ramsey explained that, in reality, this is somewhat a "wash." Mr. Ramsey noted that this is a complicated topic, which deserves a separate meeting. It was also noted that, if boundary line adjustments are made, the net effect would be that "in-town" rates would increase. It was noted that approximately 35 residents attended the meeting. Mayor Ramsey also reported that he likely will participate in a conference call with Joel Silver and Clint Chapman regarding the Eccol's estate, to discuss a possible rezoning of that property. Mayor Ramsey noted that he will put forward the Town's position that it is not yet ready to endorse a rezoning, but sees this as a collaborative process and is willing to work with the estate and its representatives. Mayor Ramsey noted that the Hometown Festival will take place this coming Saturday, and that plans for it seem to be going well. Parade participants are to be in line by 9:00 a.m.

4. Utility Committee

Vice-Mayor Graham reported that the Utility Committee held two meetings in April, and that those minutes are in Council Members' packets. Ms. Graham also reported that letters have been sent regarding the easements for the Hamlets of Round Hill; responses to the Town Administrator are expected by June 2nd.

5. Administration, Communications & Technology Committee

Councilperson Heston reported that the committee met on May 4th, and worked on retirement health insurance issues. The committee will meet again on June 8th at 7:30 p.m.

6. Land Use Committee

Councilperson Botsch reported that the committee discussed the issues also discussed at this evening's meeting; these will be taken up again at the next meeting. The committee also discussed the possible future boundary line adjustment of a 20 acre parcel currently outside the Town's service area; Mr. Botsch noted that this was not a detailed discussion, but that various options were discussed. The committee also briefly discussed the Eastern Commercial District.

IN RE: COUNCIL COMMENTS

Councilperson Botsch noted that he will be unable to attend the Hometown Festival due to a prior commitment, but that he will miss the Festival and does enjoy it. Mr. Botsch also referenced Town Planner/Zoning Administrator Hynes' discussions with Mr. Lowry, and asked if it would be possible to bring back the "Old-Timers Roundtable Discussions" to the Hometown Festival. Discussion of this possibility ensued among Council Members, with the consensus being that it should be revived. Town Planner/Zoning Administrator Hynes also spoke to discussions she has had regarding reinstituting this, and possibly holding it at a different time. Council Members again voice their support of reviving this, and also supported holding the event separately from the Hometown Festival. Councilpersons Klipple, Prack and Lyne thanked Mayor Ramsey for the good job he did in conducting the recent citizens' meeting regarding utilities. Councilperson Lyne also noted that Habitat for Humanity will begin construction on the home in Round Hill in June and is looking for volunteers; it was suggested that Council may want to volunteer one day, as a group. This house is located on Hayman Lane. Vice-Mayor Graham asked about the status of the hiring of a part-time employee; Councilperson Heston reported that they have interviewed good candidates, and will check references and make their recommendation soon. There were no further Council Comments.

IN RE: MEETING ADJOURNMENT

The meeting was adjourned by Mayor Ramsey at 11:27 p.m.

Respectfully submitted,

Scott T. Ramsey, Mayor

Debra McDonald, Recording Secretary