

**TOWN OF ROUND HILL
PUBLIC HEARING
On
PROPOSED BUDGET & TAX RATES/FEES
For
FISCAL YEAR 2017
June 2 2016
7:00 p.m.**

A Public Hearing on the Proposed Budget and Tax Rates/Fees for Fiscal Year 2017 took place on Thursday, June 2, 2016 at 7:00 p.m. at the Town Office, 23 Main Street, Round Hill, Virginia.

Town Council Members in Attendance:

Vice-Mayor Mary Anne Graham
Dan Botsch
Janet Heston
Clarkson Klipple
Fred Lyne

Town Council Members Absent:

Mayor Scott Ramsey
Chris Prack

Staff Members in Attendance:

Buster Nicholson, Town Administrator
Betty Wolford, Treasurer
Kim McGaha, Town Clerk

Members of the Public in Attendance:

Mike Minshall
Lori Minshall

IN RE: CALL TO ORDER

The Public Hearing was called to order at 7:02 p.m. by Vice-Mayor, Mary Anne Graham.

IN RE: DETERMINATION OF A QUORUM

Five (5) Council Members were present, which constitutes a quorum.

IN RE: PLEDGE OF ALLEGIANCE

Dan Botsch led those present in the Pledge of Allegiance.

**IN RE: OPEN PUBLIC HEARING ON FY 2017 BUDGET, TAX RATES/FEES
(15.2-2506 Code of Virginia)**

Vice-Mayor Graham asked for any public comment. There was none. The Vice-Mayor asked for any Council comments and there none. Town Administrator Buster Nicholson advised the Council that the FY17 Budget along with the Tax Rates and Utility Rates was advertised in the Purcellville Gazette on May 13 & May 20, 2016.

IN RE: CLOSURE OF PUBLIC HEARING

The Public Hearing on the Fiscal Year Budget for 2017 was closed at 7:05 p.m. by Vice-Mayor Mary Anne Graham

Respectfully submitted,

Mary-Anne Graham, Vice-Mayor

Kim McGaha, Recording Secretary

**ROUND HILL TOWN COUNCIL
REGULAR MEETING MINUTES
June 2, 2016**

A regular meeting of the Round Hill Town Council was held in the Town Office, 23 Main Street, Round Hill, Virginia, on Thursday, June 2, 2016, at 7:10 p.m. immediately following Public Hearing on FY 17 Budget, Tax Rates & Utility Rates.

Council Members Present

Scott T. Ramsey, Mayor (arrived at 7:15 p.m.)
Mary Anne Graham, Vice-Mayor
R. Daniel Botsch
Janet L. Heston
Clarkson J. Klipple
Frederick J. Lyne

Staff Members Present

Buster Nicholson, Town Administrator
Betty Wolford, Treasurer
Kim McGaha, Town Clerk

Others Present

Mike Minshall
Lori Minshall

IN RE: CALL TO ORDER

Mayor Ramsey called the meeting to order at 7:10 p.m.; a quorum was present.

IN RE: PUBLIC COMMENT

There was no public comments

IN RE: ACTION ITEMS

FY2016 Budget Line Adjustment – Well Exploration

Town Administrator Nicholson went over the packet information provided to the Council. The first item was a memorandum in regards to the Budget Adjustment for the Well Exploration. Prior to June 30, 2016, Emery & Garrett will need to pursue exploratory test drilling and subsequent preliminary testing of yield and quality on 5 properties. Total costs for the exploration is \$174,250. Additional fees will include well permits (approximately \$600 per well) from Loudoun County and providing of drill rig access to selected well sites (costs to be determined). In order to work within the present budget and allow for exploration of various well sites that could be incorporated into the town's water system, a revision of the budget will need to be done. A public hearing will not be required nor will a motion by the council be needed. In order to provide the adjustment money from the Utility CIP Fund in the amount of \$189,600 will be moved from Raw Water Line – Greenway Drive/719 and moved to Well Exploration. Right now in well exploration there is \$58,400 budgeted for FY 16. There would be no changes to the Utility CIP Budget totals; totals would remain \$870,652. Town Administrator Nicholson advised the Council that if the adjustment is not approved that money is not in the FY17 budget to do the well exploration.

Town Administrator Nicholson then went over the Service Contract from Emery & Garrett for the request of \$174,425. Councilperson Lyne was concerned about the short notice given to the council for the budget adjustment and does not feel comfortable approving such a large adjustment on short notice. Councilperson Lynn stated maybe the town should go out for another bid. Mayor Ramsey explained that the town is now in Phase III and would not be a good time to go out for bid. Mayor Ramsey said that a Resolution could be done to adjust FY17 Budget to allow adjustment.

Following this discussion, a vote was held to approve the contract for Emory & Garrett; the motion was approved 4-1. The vote is recorded as follows:

<u>MEMBER</u>	<u>VOTE</u>
R. Daniel Botsch	Aye
Janet L. Heston	Aye
Clarkson J. Klipple	Aye
Mary Anne Graham	Aye
Frederick J. Lyne	Nay

IN RE: MEETING ADJOURNMENT

The meeting was adjourned by Mayor Ramsey at 7:35 p.m.

Respectfully submitted,

Scott T. Ramsey, Mayor

Kim McGaha, Recording Secretary